

**KILLAMARSH PARISH COUNCIL**  
**MINUTES OF THE EXTRA ORDINARY MEETING HELD ON TUESDAY 18<sup>TH</sup> JUNE 19**  
**AT 7PM IN THE CLUB ROOM**

**Present:** Councillors: K Bone, P Bone, S Clough, C Curzon, B Jones, C Lacey, S Mullins, M Potts, B Rice, L Robinson, J Sharp, E Thompson, N Whitehead, J Windle and 8 members of the public.

**1. FPC 2019/65 Apologies**

Apologies were received and accepted from Councillor Nick Challenger due to work commitments

**2. FPC 2019/66 Declaration of Member's Interests**

There were no interests in relation to the agenda declared.

**3. FPC 2019/67 Determination of any items from the agenda to be taken with the public excluded**

Items 7 and 8 will be taken with the public excluded.

**4. FPC 2019/68 – Committee Structure and membership of the committees**

It was noted that free legal advice had been sought and the Chairman had managed to see an unofficial recording of the meeting which, unfortunately, could not be used as evidence of the meeting held 20<sup>th</sup> May 19. It was clarified that the process followed was not consistent with that of previous years, in particular 2018, when proposals were included in the agenda and discussions were held to fill the committee vacancies.

It was **RESOLVED** for Cllr Windle to take the vacancy on the marketing committee to complete the structure and to change the format of the Sports Centre Operational Committee into a full Committee. Cllr Bone moved and Cllr Lacey seconded.

**5. FPC 2019/69 Terms of reference of the Sports Centre Operational Committee**

It was **RESOLVED** to increase the number of members on the committee from 4 to 5 and to invite the public to attend should they wish. Cllr P Bone moved and Cllr Whitehead seconded.

**6. FPC 2019/70 Terms of reference of the Personnel Committee**

As no document was provided to the Administration Officer to be included in the agenda for consideration of members, this item was deferred to be discussed at the next Personnel Committee meeting.

**7. FPC 2019/71 Election of members to a grievance panel**

It was **RESOLVED** by unanimous vote for the elected members of the panel to be Cllrs Windle, Whitehead and K Bone. Terms of reference for this panel will be drawn up.

It was noted by all that absolute confidentiality must be maintained in the event that an appeal is received and a fresh panel must be selected.

**8. FPC 2019/72 To consider HR advice services**

It was **RESOLVED** by unanimous vote to retain the services of Personnel Advice & Solutions Ltd. at a cost of £100pm for an initial period of 6 months.

The meeting closed at 7.30pm