

**KILLAMARSH PARISH COUNCIL**  
**EXTRA ORDINARY FULL PARISH COUNCIL MEETING**

**Wednesday 15<sup>th</sup> July 2020 at 6:30pm.**

This will be a virtual meeting on Zoom log in:

<https://us02web.zoom.us/j/82558561288?pwd=OU5ZWnJUK21XamFXOXhBZFR4MDgxdz09>

Meeting ID: 825 5856 1288

Password: 289144

This meeting may also be accessed by telephone:

Call from mobile

United Kingdom: [02034815237](tel:02034815237).,[82558561288](tel:82558561288)#,.,.,[0](tel:0)#.,[289144](tel:289144)# or [02034815240](tel:02034815240).,[82558561288](tel:82558561288)#,.,.,[0](tel:0)#.,[289144](tel:289144)#

Call from Landline

0203 481 5237

0203 481 5240

0203 901 7895

0131 460 1196

0203 051 2874

Meeting ID: 825 5856 1288

Password: 289144

Any of the above number can be used, they are all local rate numbers and should be included in any agreed call package/tariff. Please clarify with your provider.

Members of the public are welcome to access this meeting.

Dear Councillor,

You are summoned to attend an **extra ordinary meeting of the Full Parish Council** in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time.

If you are unable to attend, it is important that your apologies and reason is passed to the Parish Clerk prior to the meeting. Apologies passed on through another member will not be accepted and the minutes will show as non-attendance.

Details of business to be transacted at the meeting will be shown below.

Yours faithfully,



Lisa J Powell (Ms)  
Acting Parish Clerk/RFO

## AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

Requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

### **1. Apologies for Absence**

To receive and accept, if appropriate, apologies for absence from the meeting.

### **2. Declarations of members interests**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests to declare in subsequent agenda items, in accordance with the Parish Council's Code of Conduct.

Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr K Bone	Conservative Party, Resident, Self-employed gardener, NEDDC, R.A.G.E, K.H.S
Cllr P Bone	Conservative Party, Resident, NEDDC, Killamarsh Charity Group, R.A.G.E, K.H.S
Cllr N Challenger	Conservative Party, Resident
Cllr S Clough	Conservative Party, Resident, SCC employee, NEDDC Planning, KCT(A), GMB, Director of Rykneld Homes Ltd
Cllr C Curzon	Conservative Party, Company Director (Construction), Resident, Land owner
Cllr B Jones	Labour Party, Resident, KCT(A)
Cllr C Lacey	Labour Party, Resident
Cllr S Mullins	Labour party, Resident
Cllr M Potts	Conservative Party, Resident, NEDDC Planning Committee, NEDDC Organisation Scrutiny Committee, NEDDC Member Development, KCT (A), Police & Traffic regulations adjudication committee, Derbyshire Police and Crime panel
Cllr B Rice	Labour Party, Resident,
Cllr L Robinson	Labour Party, Resident, KCT(A)
Cllr J Sharp	Resident, Quick-fire Tableware employee, Conservative Party
Cllr E Thompson	Resident, Killamarsh Conservation Group, CCT member, R.A.G.E, KHS
Cllr N Whitehead	Independent, Resident, Various Company Directorships, NEDDC Joint ICT and Growth Scrutiny Committees, Killamarsh Bread Charities
Cllr J Windle	Labour Party, Resident, KCT(A)

### **3. Chairman's announcements – For information only**

### **4. Items for the Next Full Council Agenda**

### **5. Public Participation**

A period of no longer than 15 minutes for members of the public to put questions or bring matters to the attention of the council.

### **6. Public and Press Exclusion**

To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

**7. Minutes Extra-ordinary Full Council 9 June 2020**

To consider and approve, if appropriate the minutes from the Extraordinary Full Council meeting held on 9<sup>th</sup> June 2020. **Appendix 1**

**8. H R Services**

To consider renewing the contract with Personnel Advice & Solutions Ltd, our current H R advisors, for an additional year. Terms and charges to remain the same.

**9. Planning applications & Appeals**

To consider the latest planning applications and appeals and any response to be made if appropriate. **Appendix 2**

**10. Cleaning**

To consider if the cleaner should be taken off furlough to resume normal duties as of 3<sup>rd</sup> August 2020.

**11. Bar & Catering**

To consider the plans for the future of bar and catering. Minutes from the last Bar & Catering Committee attached. **Appendix 3**

**12. Time and date of next Ordinary Full Council meeting**

27<sup>th</sup> July at 7pm via Zoom

**Minutes of an Extra Ordinary meeting of the Full Parish Council of Killamarsh held Tuesday 9<sup>th</sup> June 2020 at 4pm**

**This was a virtual meeting which could also be accessed by telephone.**

Present: Cllrs S Clough (Chairman) N Challenger (Vice Chairman) M Potts  
P Bone C Lacey N Whitehead B Jones  
E Thompson J Sharp L Robinson

L J Powell (Parish Clerk)

Members of the public x 3

**1. FPC 2020/81 Apologies for Absence**

Apologies were received from Cllrs W Rice, S Mullins, C Curzon, J Windle & K Bone

**2. FPC 2020/82 Declarations of member's interests**

Cllr Potts advised that her new interests had been sent to the office but were not on the agenda, the Clerk requested they be sent to her. No member's declared any interests

**3. FPC 2020/83 Chairman's announcements – for information only**

The Chairman made no announcements

**4. FPC 2020/84 Items for the next Full Council Agenda**

Cllr Potts requested that Cllrs attendance at meetings be placed on the next agenda.

Cllr Clough requested the Field Lane planning application be placed on the next agenda.

Cllr Lacey recommended that the Bar/Catering situation needed discussing for when the restrictions are lifted.

In order to improve links with the County Council it was agreed to invite the County Cllr to the next meeting.

**5. FPC 2020/85 Public Participation**

There was a 15 minute period for members of the public to put questions or bring matters to the attention of the council.

Jill Wormleighton representing Killamarsh Bears spoke in favour of The Bears returning to the Leisure Centre. She advised that although no guarantees can be given that children and parents will remain Covid-19 free, everything possible will be done to uphold the highest standard of cleanliness and health & safety. Several documents, including a risk assessment had been provided to the council by the Killamarsh Bears.

## **6. FPC 2020/86 Killamarsh Bears Returning to Leisure Centre**

Consideration was given to the Killamarsh Bears returning to using the Leisure Centre. Much correspondence had taken place regarding this matter and several appendices had been supplied to councillors prior to the meeting:

Appendix 1 Proposal from Bears to KPC – This was a straight forward document which councillors had no issue with.

Appendix 2 Covid-19 Parental Agreement from Bears – This document was accepted.

Appendix 3 Risk Assessment by Centre Manager – There were two risk assessment documents, one by the Centre Manager and one by The Bears. It was agreed that the use of the blue corridor should be avoided.

Appendix 4 Bears Risk Assessment – As above.

Appendix 5 Questions & answers in relation to Bears Access Request – Several persons had input into this document and it was agreed that this could have been produced sooner.

Appendix 6 Letter from Killamarsh Bears re: Key Worker Parents – This was accepted.

Appendix 7 Email from Killamarsh Bears relating to Children's Services – This was accepted.

Cllr Sharp raised the issue of two health and safety issues from last September's committee meeting, the Centre Manager will look into these.

**RESOLVED** (Unanimous) The Killamarsh Bears to return to using the Leisure Centre as soon as convenient.

## **7. FPC 2020/87 Finance Committee Chairman**

To consider the election of a new chairman for the Finance Committee due to the resignation of the current Chairman.

Cllr Whitehead gave an extensive report as to why he had chosen to resign. He stated his disappointment in what he felt was the council's lack of vision, no foundation or framework.

Cllr Clough was nominated as the new chairman and, there being no other nominations, he duly accepted. Cllr Clough declined to comment on the way forward despite Cllr Whitehead's prompting.

**RESOLVED** (9 for, 1 against) Cllr Clough takes over as Chairman of the Finance Committee.

## **8. FPC 2020/88 Public Participation**

**A further 10 minutes had been allocated for the public to participate in the meeting.**

Jill from Killamarsh Bears thanked the council for permitting their return. Cllr Sharp will email her any health and safety issues.

Thanks went to the Leisure Centre Manager for all his hard work during these uncertain times.

## **9. FPC 2020/89 Date and time of next Ordinary Meeting**

Monday 29<sup>th</sup> June time to be arranged.

Meeting closed 17.05pm

**Schedule of planning applications and appeals**

Application No: **NED 20/00497/FL**

Residential Development comprising 13 dwellings with associated access, garaging, landscaping and car parking (Major Development) at 30 Ashley Lane Killamarsh Sheffield for Mr C Anderson

**Schedule of Planning Decisions and Refusals**

Application No: **NED20/00295/FLH**

Alterations to existing attached garage to provide additional living space at 2 Gorse Drive Killamarsh Sheffield S21 1FG for Mrs Elizabeth Rowland CONDITIONALLY APPROVED - 26 June 2020

Application No: **NED20/00311/FLH**

Construction of a two-storey side extension at 36 Sheffield Road Killamarsh Sheffield S21 2EA for MR P Ashworth CONDITIONALLY APPROVED - 25 June 2020

Application No: **NED19/01060/DISCON**

Discharge of conditions 3, 9, 10, 11, 12, 14, 15, 16, 19, 21, 22 and 23 of previously approved 17/00509/FL for residential development at S And A Parsons Building Contractors Ltd Mansfield Road Killamarsh Sheffield for Fenwood Estates Ltd  
CONDITIONS DISCHARGED - 29 June 2020

Above known by information sent to the Parish Office as at Wednesday 8<sup>th</sup> July 2020

**Minutes of a meeting of the Bar & Catering Committee of Killamarsh Parish Council held Monday 23rd June 2020 at 4pm**

**This was a virtual meeting which could also be accessed by telephone.**

Present: Cllrs N Challenger (Chairman) M Potts C Lacey S Clough

L J Powell (Parish Clerk)

Members of the public x 5

**1. Apologies for Absence**

There were no apologies for absence all councillors were in attendance.

**2. Declarations of member's interests**

No Councillors declared an interest.

**3. Chairman's announcements**

The Chairman made no announcements but recommended that agenda items 11 & 12 be moved to closed session, all were in agreement.

**4. Public Participation**

There was a 15 minute period for members of the public to put questions or bring matters to the attention of the council. No members of the public wished to speak.

**5. Request Bar & Catering Receipts**

Consideration was given to requesting the car and catering receipts again.

**RECOMMEND** (unanimous) to again request the bar and catering receipts to establish what is being spent and where.

**6. Request of items purchased and from where**

Consideration was given to requesting from the Manager a breakdown of what items are purchased and where from.

**RECOMMEND** (unanimous) To request a breakdown of what

**7. Request Bar & Catering Receipts**

To consider again requesting monthly physical not verbal accounts from Manager, this has been previously requested but not forthcoming.

**Recommend** (unanimous) to request physical accounts to enable the council to shop better. The Handyman not to be used for the collection of goods.

**8. Functions Profit & Loss**

Consideration was given to requesting the production of profit & loss balance sheets for every function.

### **9. Casual Staff Payments**

Consideration was given as to whether the paying of casual staff weekly is still appropriate. The Clerk agreed to look in to this matter.

### **10. Relevant Qualifications/Certifications**

Consideration was given to requesting a list of staff's qualifications/certificates and to consider if any would benefit from additional training.

**Recommend** (unanimous) to ask staff who has qualifications, in particular first aid.

### **13. Re-opening Media Relations**

Consideration was given to working with the Manager and staff to formulate some innovative thinking on how to promote the re-opening of the facility.

It was agreed that work on media relations to attract attention was necessary and possibly a well-known person such as Millie Bright should be asked.

### **14. Date of next meeting**

Date of next meeting to be arranged

**In Accordance with the Public Bodies (Admissions to Meetings) Act 1960 S1, the council determined that the remainder of the meeting should be taken with the public excluded due to the nature of the items to be discussed.**

### **11. Un-furloughing of staff**

### **12. Return to Work Plan**

Meeting closed 16.50pm