

KILLAMARSH PARISH COUNCIL
SPORTS CENTRE COMMITTEE MEETING

Thursday 22nd October 2020 at 10:00am.

This meeting will be held on Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/87669083772?pwd=VzZRZXcvUjhUYTZ6RzkaStyK1dQUT09>

Meeting ID: 876 6908 3772

Passcode: 639758

Call from Mobile

02034815240,,87669083772#,,,,,0#,,639758# United Kingdom

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Any of the above numbers can be used, they are all local rate numbers and should be included in any agreed call package/tariff. Please ensure you clarify with your provider to ensure no costs are incurred.

Members of the public are welcome to attend this meeting.

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

Requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. Apologies for Absence

To receive and accept, if appropriate, apologies for absence from the meeting.

2. Declarations of members interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary interests to declare in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Chairman's announcements – For information only

4. Public Participation

A period of no longer than 15 minutes for members of the public to put questions or bring matters to the attention of the council.

5. Minutes of 05th August 2020

To consider and approve, if appropriate, the minutes of the Sports Centre Committee held on 05th August 2020 – **(Appendix 1)**

6. Public and Press Exclusion

To determine which items, if any, should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

"In view of the confidential nature of some items, it may be necessary to discuss these items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. Ongoing Covid-19 Crisis

Verbal update from Centre Manger on planning procedures for any future lockdown/change to the Government's Tiering system.

8. Current Operational Status

Verbal update to be presented by Centre Manager and Leisure Operations Manager NEDDC including usage since reopening and ongoing assistance from NEDDC.

9. Sports Centre Finances

Centre Manager to present the Income and Expenditure breakdown for September and October, to help members determine possible viable options for weekend opening, as agreed when approval given to reopen.

10. Staffing

To receive a report from the Centre Manager on the Sports Centre's current and future staffing requirements and costs.

11. Booking Updates

To receive a report from the Centre Manager on booking up-dates. **(Appendix 2)**

12. Marketing/Promotion

To discuss suggestions presented verbally by Centre Manager.

13. Servicing of Boilers and Gas Pressure testing

To review quotations and recommend approval. **(Appendix 3) (Confidential Competitive Quotes)**

14. Review of CCTV Contract

To review the current provision considering ongoing monthly costs. **(Appendix 4) (Confidential Competitive Quotes)**

15. Status Update on NEDDC Considerations

A verbal update from Jeremy Kenyon – Portfolio Holder for Leisure at NEDDC on Districts thoughts and processes being considered.

16. Review options for Parish Council on the future operation of the Sports Centre

To start the process of reviewing options available to the Parish Council should NEDDC options not meet with the Parish Councils approval. Ideas and views on Subsidy Reduction Plan from other Committees to be discussed.

17. Skate Park

To discuss and consider various options for Skate Park improvements as agreed at Full Council on 28th September 2020.

18. Confidential Minutes of 05th August 2020

To consider and approve, if appropriate, the confidential minutes of the Sports Centre Committee held on 05th August 2020

19. Date & Time of next meeting

Minutes of a meeting of the Sports Centre Committee of Killamarsh Parish Council held

Wednesday 5th August 2020 at 2pm

This meeting took place in the Parish Suite

Present: Cllrs S Clough (Chairman) N Whitehead M Potts S Mullins
L Robinson

Darren Hibberd (Sports Centre Manager)

L J Powell (Parish Clerk)

Members of the public X 1 (Cllr Windle)

1. Apologies for Absence

There were no apologies for absence, all councillors were in attendance.

2. Declarations of member's interests

No councillors declared an interest.

3. Chairman's announcements

The Chairman made no announcements.

4. Public Participation

There was a 15 minute period for members of the public to put questions or bring matters to the attention of the council. The member of the public asked if the council was providing information to hirers in regard to the future opening plans. The Centre Manager advised information was being placed on social media, emails were being sent out to clients and already many provisional bookings had been taken.

5. Minutes of 22nd July

The minutes of the Sports Centre Committee meeting held on 22nd July were considered.

RECOMMEND (4 for, 1 abstention) the minutes of the Sports Centre Committee held on 22nd July 2020 be accepted as a true record.

6. Public and Press Exclusion

Consideration was given as to which items, if any, should be taken with the public excluded. **RESOLVED** (unanimous) In view of the confidential nature of items 7, 8 and 16 the Public and Press will be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.

7. Finances – Moved to closed session

8. Staffing costs – Moved to closed session

9. Booking Updates

The Centre Manager gave a report on booking enquiries and provisional bookings taken. On 25th July he had taken numerous phone calls enquiring about the re-opening of the centre.

Restrictions are in place:

Changing rooms will be kept closed.

Towels not to be brought in.

Showers will be closed.

Clients only to arrive 5 minutes prior to booking.

No hiring of equipment but council can sell equipment.

No back to back bookings.

Staff fully trained.

10. Special Promotion

At the suggestion of the Centre Manager, consideration was given to a special promotion – Covid 19 - £19 per month Gym & Class. This would be for three months up to December.

RECOMMEND (unanimous) to have the promotion for 3 months. Put this into councillor's weekly correspondence.

11. FAQ Sheet

Consideration was given to the FAQ Sheet – Visiting Killamarsh Sports Centre, as prepared by the Centre Manager.

RECOMMEND (unanimous) to accept the FAQ sheet, put on website and email to all clients.

12. Opening Date

Consideration was given to when to re-open the centre. The Centre Manager advised that equipment had been moved to ensure social distancing. Time would be needed to train all staff.

RECOMMEND (unanimous) staff to return to work on 19th August 2020, re-open the centre on Monday 24th August 2020.

13. Noticeboards

Consideration was given to which noticeboards, if any, require renewing.

The Clerk to look into this matter further.

14. Car Parking

Consideration was given to how best to utilise the car park as a resource.

Cllr Mullins reported on a company called Parking Eye where cameras are in force and everybody who enters the car park is charged.

The Centre Manager to speak to NEDDC about this.

RECOMMEND (unanimous) Put leaflets on cars politely reminding them that they should not be parked there. Put signage up. Look for a more succinct approach.

15. Climate Change Pack

Consideration was given to the climate change pack which had gone to all committees for comment.

The Centre Manager has obtained two quotes thus far for solar panels. A grant is available for solar panels up to a maximum of £20k. Most of the bulbs in the centre are now LED.

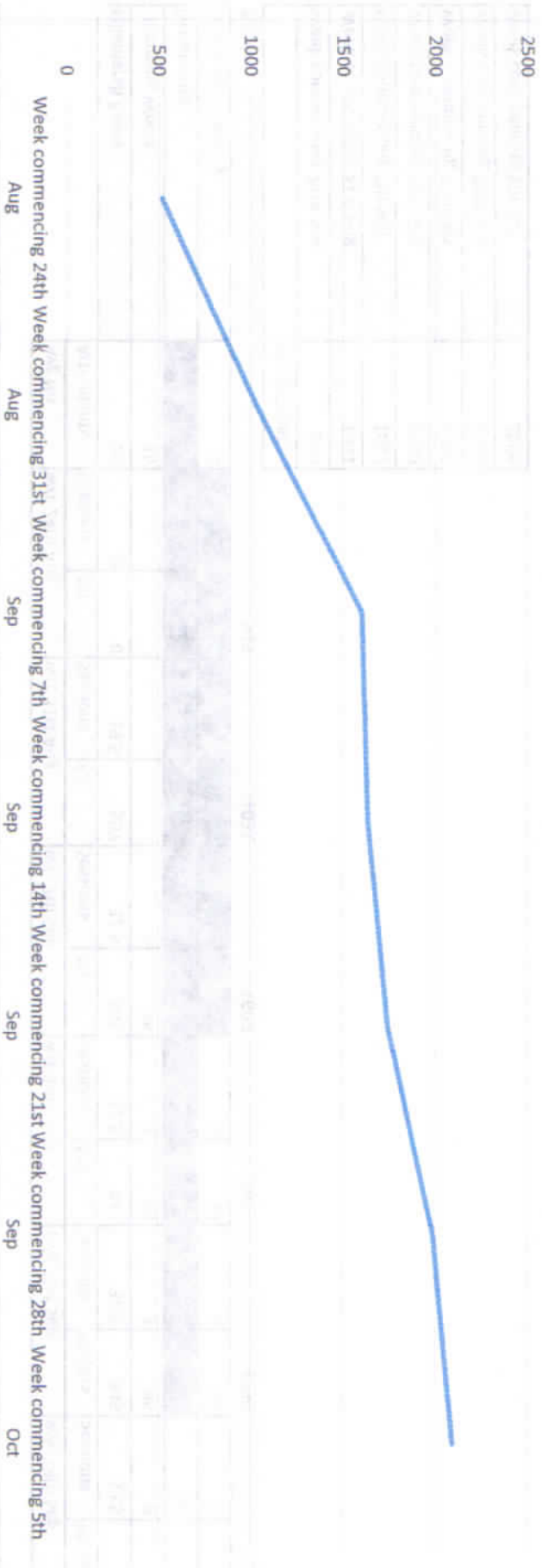
RECOMMEND (unanimous) to look into electric car charging points in the car park.

16. Subsidy Reduction Plan – Moved to closed session

17. Date of next meeting

Date of next meeting 9th September at 1pm.

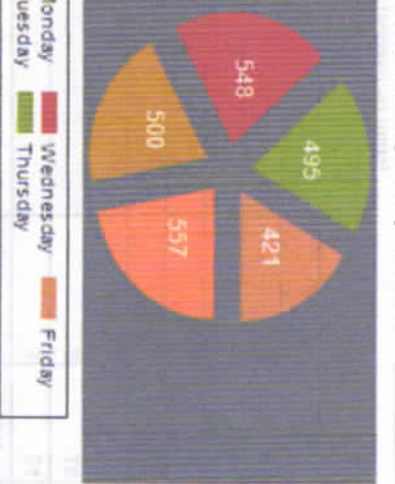
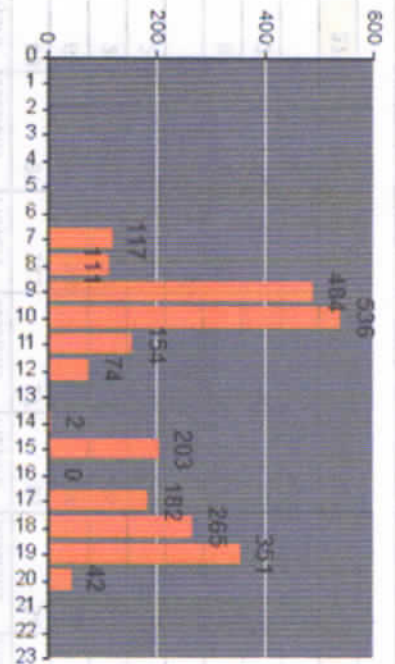
Head Count



Gym and Class Usage days/times

Week commencing	Head Count	Week commencing	Head Count	Week commencing	Head Count	Week commencing	Head Count	Week commencing	Head Count
Aug 24	500	Sep 7	1500	Sep 14	1500	Sep 21	1500	Sep 28	1500
Aug 31	1500	Sep 14	1500	Sep 21	1500	Sep 28	1500	Oct 5	1500
Sep 7	1500	Sep 14	1500	Sep 21	1500	Sep 28	1500	Oct 12	1500
Sep 14	1500	Sep 21	1500	Sep 28	1500	Oct 5	1500	Oct 12	1500
Sep 21	1500	Sep 28	1500	Oct 5	1500	Oct 12	1500	Oct 19	1500
Sep 28	1500	Oct 5	1500	Oct 12	1500	Oct 19	1500	Oct 26	2000

Attendance By Hour of Day



Day	Head Count	Day	Head Count	Day	Head Count	Day	Head Count	Day	Head Count
Mon	548	Thu	421	Sun	0	Wed	495	Tue	500
Tue	500	Fri	557	Mon	548	Thu	421	Sun	0
Wed	495	Tue	500	Mon	548	Thu	421	Sun	0
Thu	421	Mon	548	Thu	421	Mon	548	Thu	421
Fri	557	Thu	421	Mon	548	Thu	421	Sun	0
Sat	0	Fri	557	Thu	421	Mon	548	Thu	421
Sun	0	Sat	0	Fri	557	Thu	421	Mon	548
Mon	548	Sun	0	Sat	0	Fri	557	Thu	421
Tue	500	Mon	548	Sun	0	Sat	0	Fri	557
Wed	495	Tue	500	Mon	548	Sun	0	Sat	0
Thu	421	Wed	495	Tue	500	Mon	548	Sun	0
Fri	557	Thu	421	Wed	495	Tue	500	Mon	548
Sat	0	Fri	557	Thu	421	Wed	495	Tue	500
Sun	0	Sat	0	Fri	557	Thu	421	Wed	495
Mon	548	Sun	0	Sat	0	Fri	557	Thu	421
Tue	500	Mon	548	Sun	0	Sat	0	Fri	557
Wed	495	Tue	500	Mon	548	Sun	0	Sat	0
Thu	421	Wed	495	Tue	500	Mon	548	Sun	0
Fri	557	Thu	421	Wed	495	Tue	500	Mon	548
Sat	0	Fri	557	Thu	421	Wed	495	Tue	500
Sun	0	Sat	0	Fri	557	Thu	421	Wed	495

Court Hire booking times

Court Hire booking times including Badminton, Squash, Basketball and football are generally from 5pm onwards with 6pm - 8pm the peak time on the pitches and squash courts

Week commencing 28th September

Gymnastics	Classes	avg no	
Monday	4	6	24
Wednesday	4	6	24
Friday	2	6	12
weekly total			60

Tuesday Slimming world booking	Sessions	avg no	
AM (sarted)	5	15	75
PM (start 27/10/2020)	5	15	75
weekly total			150

Weekend Bookings from November 2020 - March 2021

Arrows Junior Basketball fixtures

