

# Killamarsh Parish Council

Killamarsh Sports Centre  
Killamarsh Community Campus  
Stanley Street  
Killamarsh, S21 1EL

Tel: 0114 247 2260

Email: [parish.office@Killamarsh-pc.gov.uk](mailto:parish.office@Killamarsh-pc.gov.uk)

Website: [www.killamarsh-pc.gov.uk](http://www.killamarsh-pc.gov.uk)



**Locum Parish Clerk: Ms Safia Kauser**  
**Email: [parish.clerk@killamarsh-pc.gov.uk](mailto:parish.clerk@killamarsh-pc.gov.uk)**  
**07 January 2021**

## **NOTICE OF AN EXTRAORDINARY MEETING**

In accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meeting Regulations 2020); this meeting will be held using a remote conference facility.

### **To All Members of the Parish Council**

Notice is hereby given that an Extraordinary meeting of the Full Parish Council will be held virtually via Zoom Video Conference on Wednesday 13<sup>th</sup> January 2021 at 7.00pm

A handwritten signature in black ink, appearing to read "A. S. Clough".

Councillor Steve Clough

**Chairman of the Parish Council**

### **Virtual Meeting Joining Instructions**

1) Click on the direct meeting invitation:

<https://us02web.zoom.us/j/82654925180?pwd=dE9QYXhHdUJjRDItSEJtdDAxbkcxZz09>

2) Enter the Meeting ID: 826 5492 5180 and then enter the Password: 069854

3) Alternatively you can dial: 0203 481 5237 or 0203 051 2874 or 0203 901 7895 or 0131 460 1196 and then enter Meeting ID: 826 5492 5180 followed by Password: 069854 (local call rate charges may apply)

### **Council Members**

Cllr Steve Clough (Chairman)

Cllr Kevin Bone

Cllr Pat Bone

Cllr Chris Curzon

Cllr Barry Jones

Cllr Nick Challenger (Vice-Chairman)

Cllr Carol Lacey

Cllr Stuart Mullins

Cllr Mo Potts

Cllr Bill Rice

Cllr Lillian Robinson

Cllr Eva Thompson

Cllr Nick Whitehead

Cllr John Windle

X1 vacancy

### **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than three minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

### **PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

## **A G E N D A**

<b>1.</b>	<b>Chairman's Opening Remarks</b> To receive the Chairman's opening remarks. The Chairman will notify those present about the holding of virtual meetings.
<b>2.</b>	<b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
<b>3.</b>	<b>Declarations of Disclosable Pecuniary and Other Interests</b> 3.1 To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.  Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.  3.2 To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
<b>4.</b>	<b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.
<b>5.</b>	<b>Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</b> To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.  Note: The Locum Clerk recommends that the press and public are excluded for: <ul style="list-style-type: none"><li>• Agenda item 7 due to the commercial interests relating to the future viability of the sports centre that would prejudice the ongoing negotiations;</li><li>• Agenda item 8 due to commercially sensitive information contained in tendering documents;</li><li>• Agenda item 9 due to commercially sensitive information relating to proposals in contracts.</li></ul>
<b>6.</b>	<b>Minutes</b> To approve the draft minutes of the Full Parish Council meeting held on the 14 <sup>th</sup> December 2020.
<b>7.</b>	<b>Subsidy Reduction Plan</b> 7.1 To consider the subsidy reduction plans from North East Derbyshire District (NEDDC) and to agree the outline proposals in principle, subject to legal advice, options appraisal and risk management assessment (confidential outline proposals enclosed).  7.2 To consider the appointment of a working group to carry out further detailed discussions with NEDDC. The draft terms of reference for the working group are enclosed.
<b>8.</b>	<b>Subsidy Reduction Plan (Appointment of a Legal Advisor)</b> To consider the quotations received for the appointment of a legal advisor. Members may need to review the scope of work as this may have changed since the initial quotations were obtained. The Locum Clerk recommends that once the scope of work is confirmed, the three companies are requested to revise their quotes (if required).

<b>9.</b>	<b>Youth Centre Building: Possible Underlet to Community Group</b> To ascertain if Killamarsh Parish Council has any objections to this building being underlet to a community group that has approached Derbyshire County Council (documentation enclosed).  Note: The Youth Centre building is subject to a ground lease from Killamarsh Parish Council which does not end until 2073. There is a user clause in the lease which restricts the building's use to that of a youth club and for the delivery of services to the general public, but due to a recent rationalisation of the county council's youth services the building is no longer in use as a youth club.
<b>10.</b>	<b>Date of the Next Council Meeting</b> 10.1 To note that an Extraordinary Parish council meeting will be held on Monday 18 <sup>th</sup> January 2021 via Zoom Video Conference at 7.00pm.  10.2 To note the date of the next scheduled meeting of the Parish Council to take place on Monday 25 <sup>th</sup> January 2021.

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**Draft minutes are subject to approval at the next council meeting.**

## **Minutes of A Remote Meeting of Killamarsh Parish Council Held on Monday 14<sup>th</sup> December 2020 Via Zoom Video Conference**

**Commenced: 7.00pm – Concluded: 9.32pm**

**Councillors Present:** S. Clough (Chairman), K. Bone, P. Bone, N. Challenger, C. Curzon, C. Lacey, S. Mullins, M. Potts, W. Rice, L. Robinson, E. Thompson, N.Whitehead

**Absent Councillors:** B.Jones and J.Windle

**Officers:** Safia Kauser [Locum Parish Clerk, left at 7.30pm]

**Members of the Public:** Four members of the public

*\*Cllr Eva Thompson agreed to take the minutes for the meeting in the absence of the Locum Clerk.*

- |            |  |
|------------|--|
| <b>(1)</b> | <p><b><u>Item 1: Chairman's Opening Remarks</u></b><br/>To receive the Chairman's opening remarks. The Chairman will notify those present about the holding of virtual meetings.</p> <p>Cllr Clough introduced and welcomed the new Locum Parish Clerk Ms Safia Kauser as did other Cllrs. It was noted that the Locum Clerk would need to leave the meeting early due to a pre-booked meeting.</p>  |
| <b>(2)</b> | <p><b><u>Item 2: Remote Standing Orders</u></b><br/>In accordance with the holding of virtual meetings; the Council is requested to consider amending the Standing Orders by adopting an addendum 'Remote Standing Orders' (copy enclosed).</p> <p>The proposed document was sent with the agenda. Discussion took place.</p> <p><b>RESOLVED:</b></p> <p>1) Cllr Curzon proposed and Cllr K.Bone seconded to approve the document subject to add/change:</p> <ul style="list-style-type: none"><li>o 4b (2) time limit for waiting is changed from 10 minutes to 15 minutes</li><li>o 9b - public shall not speak for more than 3 minutes as per Standing Orders.</li></ul> <p style="text-align: right;"><i>(Unanimous - All voted in favour)</i></p> |
| <b>(3)</b> | <p><b><u>Item 3: Apologies for Absence</u></b><br/>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>The Locum Clerk informed members that the reason for apology should be mentioned and approved by the council. The minutes of the meeting must record if it resolved to approve a councillor's absence from the meeting, and if possible, the councillor's reason for absence, having due regards to personal data. Cllr Clough informed members of Cllrs. B.Jones and J.Windle apologies and reasons for absence.</p> <p><b>RESOLVED:</b></p> <p>1) That the apologies and reasons for absence from Cllr Jones and Windle are approved.</p>  |

<p>(4)</p>	<p><b><u>Item 4: Declarations of Disclosable Pecuniary and Other Interests</u></b></p> <p><b>Item 4.1</b> - To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.</p> <p>The Locum Clerk informed members that the register of interests should be published on the Parish Council's website. She also advised that any updates should be declared on the original declaration and at any council meetings where the interest arises. Cllr Potts declared interest in item 19 'Community Speedwatch'.</p> <p><b>Item 4.2</b> - To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.</p> <p>No requests for dispensation were received or considered.</p>
<p>(5)</p>	<p><b><u>Item 5: Adjournment for Public Participation</u></b></p> <p>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can made be under public participation.</p> <p>No members of the public expressed an interest to take part in the public participation session.</p>
<p>(6)</p>	<p><b><u>Item 6: Reports from Invited Guests and County / District Councillors</u></b></p> <p>To receive reports from County Councillors and District Councillors.</p> <p>Locum Clerk advised it's a matter of courtesy to invite County/District Councillors to Parish Council meetings in accordance with the Standing Orders. Due to short time she didn't have an opportunity to send an invitation letter, however there were several district councillors present at the meeting whom were also parish councillors. The five district councillors present (Cllrs Clough, Kevin and Pat Bone, Potts and Whitehead) did not provide any reports to the meeting.</p>
<p>(7)</p>	<p><b><u>Item 7: Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960</u></b></p> <p>To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.</p> <p>In view of the confidential nature of some items, it may be necessary to discuss some items with the Public and Press excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1.</p> <p>Cllr Lacey proposed item 15 while Cllrs Thomspson and Whitehead said it should be discussed in public domain.</p> <p><b>RESOLVED:</b></p> <p>1) That no items of business itemised on the agenda are held under the exclusion of the press and public. <span style="float: right;"><i>(Unanimous - All voted in favour)</i></span></p>
<p>(8)</p>	<p><b><u>Item 8: Minutes</u></b></p> <p>To approve the draft minutes of the Full Parish Council meeting held on the 23<sup>rd</sup> November 2020.</p> <p><b>RESOLVED:</b></p> <p>1) That the draft minutes of the full parish council meeting held on the 23<sup>rd</sup> November 2020 are approved as a true and accurate record of proceedings subject to the changes/additions:</p> <ul style="list-style-type: none"> <li>o 2/ Declaration of Members Interest: Cllr Thompson declared interest in item 21</li> </ul>

- 13/ Sport Centre Update “....across the Council. The Chairman informed Members that Sport Centre Manager Darren Hibberd leaves on January 8, 2021.”
- 21/ Killamarsh Conservation Group Environmental Agreement: Last sentence should be changed: They were informed that the Group is working on this project with local schools and CO-OP store.”

*The Locum Parish Clerk left the meeting at 7.30pm.*

**(9) Item 9: Committee Minutes**

To confirm the receipt of committee minutes previously circulated:

- EO Finance Committee 17 November 2020
- EO Sports Centre Committee 19 November 2020
- Environment Committee 24 November 2020

Note: Minutes are available on the Parish Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings. Any recommendations arising from committee minutes will be considered at agenda item number 10.

The Locum Clerk advised members that any inaccuracies in the draft committee minutes should be corrected at the next committee meeting that confirms the minutes as true and accurate record of proceedings. A copy of the draft minutes itemised on the agenda were for information purposes only and it was an opportunity for the committee chairs to provide a brief update to full council on committee work.

Finance Committee meeting minutes as of 17<sup>th</sup> November

Cllr Potts questioned item 10 – Council's contribution to the school crossing patrol. She felt it should be dealt with as a grant within s.137 and requested Locum Clerk to check on it.

Sport Centre Committee meeting minutes as of 19<sup>th</sup> November

Cllr Thompson advised on item 7 – Update on resolved decisions for meeting held 22<sup>nd</sup> October that said minutes had never been presented to the full KPC. As result of that no recommendation mentioned in it was approved by the Council. She considered recommendation on spending funds and other recommendations which had been carried out without Council's approval as breach of Terms of Reference of Sport centre Committee. She informed that item 13 Confidential Minutes of 22<sup>nd</sup> October 2020 was also not presented to the full Council. Cllr Potts informed that the Sport Centre Committee didn't have time to wait for the Council's approval due to need of dealing with Committee recommendations with urgency.

Environment Committee meeting minutes as of 24<sup>th</sup> November

Councillors took note of it.

**RESOLVED:**

- 1) That all of the above itemised parish council committee meeting minutes be received by the Parish Council.

**(10) Item 10: To Consider Committee Recommendation Brought Forward**

**Item 10.1 - EO Sports Centre meeting held on the 19 November 2020: Sports Centre Finances**

- **RECOMMENDED:** That the windfall is not allocated specifically to the Environment Committee but that it should be an agenda item at full parish to enable all councillors to contribute to a discussion on how/if/when it be allocated.

Cllr Thompson queried the recommendation due to a motion approved by the full KPC on the meeting held on 24th August, item 21 quote: “Resolved (13 for, 1 abstention) the motion that 63K be

ring-fenced specifically for expenditure on the environment of the village and in addition, from the year 20/21 33K also be ring-fenced each year to be allocated to improving the village.”

**RESOLVED:**

- 1) That the recommendation from the Sports Centre Committee meeting held on the 19 November 2020 ‘That the windfall is not allocated specifically to the Environment Committee but that it should be an agenda item at full parish to enable all councillors to contribute to a discussion on how/if/when it be allocated’ is ratified by full Council.

*(11 for; 1 against; 0 abstentions)*

**Item 10.2 - EO Sports Centre meeting held on the 19 November 2020: Barriers and Bollards**

- **RECOMMENDED:** That CL Brookes be employed to install height restriction barrier and bollards at the entrance to the leisure centre car park’ is ratified by full council.

A discussion took place with different views followed by voting.

**RESOLVED:**

- 1) That the recommendation from the EO Sports Centre committee meeting held on the 19 November 2020 ‘That CL Brookes be employed to install height restriction barrier and bollards at the entrance to the leisure centre car park’ is ratified by full council’.

*(11 for; 0 against; 1 abstention)*

**(11) Item 11: External Audit Update: Financial Year Ending 31 March 2020**

**Item 11.1** - To consider the report from the Locum Clerk on the external audit of accounts (enclosed).

Cllr Clough explained the reason for the report. Discussion took place, particularly the Council's role in relation to the Bread Charity as a Parish Councillor is a main Trustee and response to Section 1, Box 9 and Section 2, box 11. It was agreed that Locum Clerk needs to investigate this issue. Cllr Clough advised that AGAR was submitted late; another Clerk was requested to work with DCK and some information was incorrect.

**RESOLVED:**

- 1) That the Locum Parish Clerk is given delegated authority on behalf of the council to provide the external auditors with the outstanding information that is required to complete the audit.

**Item 11.2** - To note the comments on the interim external audit certificate issued by PKF Littlejohns. In accordance with the statutory requirements, the interim certificate has been placed on the parish council website with the unaudited AGAR (sections 1 and 2). <https://www.killamarsh-pc.gov.uk/uploads/uncertified-agar-sections-1-and-2-and-3-for-the-website.pdf>

**RESOLVED:**

- 1) That the comments on the external audit interim certificate are noted.

**Item 11.3** - To approve the external audit fees of £1,680 + VAT payable to PKF Littlejohns. This is a standard fixed fee with an additional charge of £80.00. (Additional charges of £80.00 for Chaser letter where no information was received by the due date sent on 15/09/2020 charge of £40.00; First formal letter To Chair where no response received to chaser sent on 16/10/2020 charge of £40.00).

Cllr Clough informed it was an email not a letter sent to him he found late and his response was classified as not a reply – therefore the charges.

**RESOLVED:**

- 1) That full council approves the payment of stated external audit fees + VAT and the additional charges to PFK Littlejohns.

**(12) Item 12: Corporate Governance Review**

**Item 12.1** - To consider an Anti-Fraud and Corruption policy [Cllr Thompson to report on this item].

Cllr Thompson informed she forwarded email correspondence about Anti-fraud and corruption policy with comments approved by the Finance Committee to Locum Clerk and it should be put on agenda in January with the updated changes.

**Item 12.2** - To authorize the Locum Clerk to carry out a full corporate governance review of the Parish Council incorporating a review of policies and procedures. The governance review will support the council to achieve the highest standards in governance and to ensure that it is compliant in all aspects of local government and up to date with the latest changes in statutory regulations and legislation (report enclosed).

**RESOLVED:**

- 1) That the report from the Locum Clerk is noted.
- 2) That the Locum Clerk is authorised to carry out a full corporate governance review of the parish council. *(Unanimous - All voted in favour)*

**Item 12.3** - To consider the appointment of a working group to assist the Locum Clerk to carry out the corporate governance review.

A discussion took place about the appointment of a working group to assist the Locum Clerk with the review.

**RESOLVED:**

- 1) That the following named councilors are appointed to a working group to assist the Locum Clerk to carry out the corporate governance review:
  - o Cllr Steve Clough (Chairman of the Council)
  - o Cllr Nick Whitehead (Member of the Finance Committee)
  - o Cllr Carol Lacey (Chair of Personnel Committee)
  - o Cllr Eva Thompson (Member of Finance Committee)

**Item 12.4** - To authorize the Locum Clerk to carry out a review of the current financial framework as a result of the recent audit reports by NEDDC. The report will include the current financial arrangements in practice and recommendations for improvements that should address the weaknesses in the internal control systems previously identified.

Cllr Lacey informed member of the financial experience of the Locum Clerk and the benefits of review of the current financial framework for the Council.

**RESOLVED:**

- 1) That the Locum Clerk is authorized to carry out a review of the current financial framework of the council as a result of the recent NEDDC audit reports. *(Unanimous – All voted in favour)*

**(13) Item 13: Parish Council Website and Councillor Mailboxes**

**Item 13.1** - To consider the provision of councillor mailboxes for GDPR purposes. The Locum Clerk will need to obtain all costings relating to the current website and domain to ascertain what costs are currently involved with mailboxes. Quotations will be obtained for consideration at a future meeting.

Note: See Link to Fact Sheet from the Information Commissioner’s office: [Fact sheet for councils: the use of personal email addresses and devices \(ico.org.uk\)](https://ico.org.uk/for-organisations/articles-and-guidance/organisations/fact-sheet-for-councils-the-use-of-personal-email-addresses-and-devices)

The issue of Councillor's mailboxes was discussed in the past but not followed due to high financial costs.



**RESOLVED:**

- 1) That the Locum Clerk investigates the costings of additional council mailboxes.

**Item 13.2** - To consider the development of a new council website for ease of accessibility for regular maintenance and for compliance with the Data Transparency Code. Should the council agree to the development of a new website, no quotations will be obtained until a comprehensive website development brief has been approved by full council.

Note: Link to the Local Government Transparency Code for Smaller Authorities 2015:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/408386/150227\\_PUBLICATION\\_Final\\_LGTC\\_2015.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/408386/150227_PUBLICATION_Final_LGTC_2015.pdf)

A discussion took place about the need of a new Parish Council website. It was pointed out that current one is on old platform and the development of new one could be cheaper. Also that current website provider controls our website which should be in the hands of the Parish Council.

**RESOLVED:**

- 1) That the previously appointed communications working group assists the Locum Clerk to develop a website development brief, comprising of members:
  - o Cllr Steve Clough
  - o Cllr Nick Challenger
  - o Cllr John Windle
- 2) That the Locum Clerk seeks quotations for the development of a new website, including one from the current provider 2commune (subject to full council approval of the website development brief).

**(14) Item 14: Recruitment**

**Item 14.1** - To note the appointment of the Locum Parish Clerk appointed on the 02 December 2020 on a short-term three month contract expiring on Friday 26<sup>th</sup> February 2021.

Cllr Clough informed members that the Locum Clerk started on 2nd December on 3 months contract. Cllr Potts queried if the RFO payment was to the Locum Clerk and DCK as they were both acting in the role as RFO. Cllr Clough agreed to follow this issue and solve it with the Locum Clerk. Cllr Lacey informed members that when interviewed the Locum Clerk Ms Kauser was informed the position is for both, Locum Clerk and RFO.

**Item 14.2** - To receive an update on the recruitment timetable for the appointment of a Parish Clerk and Responsible Financial Officer (RFO). [Chair of Personnel committee to report on this item].

Cllr Lacey advised that DCC didn't publish our advertisement in time therefore the time table for application moved till 6<sup>th</sup> January 2021 and interviews to 14<sup>th</sup> January. Cllr Mullins asked about Deputy Clerk position and was advised it was discussed at the last meeting.

**(15) Item 15: Gym equipment at Killamarsh Sports Centre**

To consider the financial implications for the purchase or extended lease of the gym equipment that has now come towards the end of its lease period. The leasing company would need an immediate decision on the purchase or extension of the lease, failing that, the equipment would need to be returned immediately in accordance with the leasing terms (report to follow).

Note: The Chairman will provide a verbal update on the response received from the District Council.

The information prepared by Locum Clerk was sent to members via email prior to the meeting. Cllr Clough advised on current situation with NEDDC about taking over the Sports Centre. Members discussed options for lease or buy out. Dissatisfaction was expressed that the Sport Centre Manager

forwarded this information at the last minute with missing information about the condition of the equipment. It was also stated that the Master Agreement Assets with Maxxia is lacking basic agreement information e.g. start/expiry date, signature, list of equipment etc.

**RESOLVED:**

- 1) Cllr Lacey proposed and Cllr Challenger seconded option to lease the equipment for further 12 months. (11 for; 1 against; 0 abstentions)

**(16) Item 16: Progress Update: Budget 2021/22**

To receive a verbal update from the Chair of the Finance committee on the development of the draft budget and to consider budget implications that have arisen as a result of the Covid-19 pandemic. Members will need to consider and agree to the drafting of different budget models (if required).

Cllr Clough advised the Finance Committee met on 7<sup>th</sup> December and discussed 2 draft options of the budget a/ including sport centre, b/ without sport centre. Next budget meeting is on 4<sup>th</sup> January 2021. Cllr Whitehead commented that option with closing sport centre should be third budget draft. Cllr Mullins asked the issue of sport centre to be consulted with the residents.

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At this point Standing Orders 3(x) were suspended in order to continue after 9pm – all agreed. Discussion took place.

**RESOLVED:**

- 1) Cllr Lacey proposed, Cllr Whitehead seconded to prepare 3 options of budget for full KPC:
  - o Budget version 1: including the costings for the Sports Centre managed by the PC.
  - o Budget version 2: to exclude all costings relating to the Sports Centre and to build in a grant subsidy to be paid to a third party for taking over the management of the Sports Centre.
  - o Budget version 3: to exclude all costings relating to the Sports Centre (where appropriate) on the proviso that it will be closed following consultation with all relevant parties.

**(17) Item 17: Subsidy Reduction Plan**

To delegate responsibility to the Locum Clerk in consultation with the Chairman to identify the appointment of a solicitor for the ongoing work with the District Council.

Cllr Clough advised that District Cabinet will discuss the overtaking of the Sport Centre on 17<sup>th</sup> December. If the proposal will pass the Parish Council will receive the details. Then the proposal needs to be approved by full District Council meeting on 11<sup>th</sup> January 2021. If the proposal will pass there will be special full KPC meeting on 13<sup>th</sup> January as the precept request must be delivered by 27<sup>th</sup> January. Cllr Potts asked what will happen with leisure centre/bar. Discussion took place

**RESOLVED:**

- 1) That the Locum Clerk (in consultation with the chairman) is delegated responsibility to identify a solicitor for the ongoing work with the District Council and submitting their recommendation to Full Council for approval.

**(18) Item 18: Reports from Parish Councillors**

To receive reports from Parish Councillors who have attended recent meetings or events on behalf of the Parish Council including representation on external bodies:

- KCT (a)
- Veolia Norwood
- Chesterfield Canal Trust
- Bread Charity
- NEDDC/Parish Liaison

KCT (A) – no report

Veolia Norwood

Cllr Clough was in contact with David Brown, who confirmed he had tried to contact the Parish Office previously but had been unsuccessful. Cllr Clough will initiate a meeting.

Chesterfield Canal Trust – Cllr Thompson informed CCT received grant to rewater Renishaw part of the canal

Bread Charity

Cllr Whitehead informed the charity supported residents during COVID-19, given £5K towards Killamarsh Friends

NEDDC/Parish Liaison

Cllr Clough informed last meeting was held on 9th October, unfortunately due to scheduling conflict, he was unable to attend. The next meeting will be held in March 2021.

**(19) Item 19: Locum Parish Clerk Correspondence**

To consider any correspondence or communication brought forward by the Locum Clerk not otherwise specifically relating to items being discussed by the Parish Council committees (report enclosed).

- £500 Grant for Community Speed Watch
- Councillors Register of Interests

£500 grant for Community Speed Watch

Cllr Potts advised Community Speed Watch is group of residents without bank account, and it's not a formal group. Locum Clerk needs to be link between the Council and the Group.

**RESOLVED:**

- 1) Cllr Potts asked the Council to consider request to store the equipment in the leisure centre. Cllr Whitehead moved and Cllr Lacey seconded request to be approved.
- 2) Cllr Potts to be appointed as the Council's representative for the Community Speed Watch Group. *(All in favour; Cllr Potts abstained)*

Councillors Register of Interests

Locum Clerk informed that this document this should be published on the Parish Council's website.

**(20) Item 20: Any items for discussion for a future agenda**

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

**RESOLVED:**

- 1) That the agreed itemized agenda items are added to the next council meeting:
  - Purchase of a Memorial bench for former parish councilor Bernard Dye (Cllr Lacey)
  - Planning Applications for consideration and comments
  - Receipt of the Draft minutes of the Sport Committee meeting held on the 22nd October

**(21) Item 21: Date of the Next Council Meeting**

**Item 21.1 -** To note that an Extraordinary Parish council meeting will be held on Wednesday 13<sup>th</sup> January 2021 via Zoom Video Conference at 7.00pm to consider the subsidy reduction plan.

This was noted by council, however members requested that the Chairman should call another Extraordinary council meeting to take place on Monday 18<sup>th</sup> January 2021 at 7.00pm to receive and consider the three draft budget versions.

**Item 21.2** - To note the date of the next scheduled meeting of the Parish Council to take place on Monday 25<sup>th</sup> January 2021.

This was noted by council.

There being no further business, the Chairman closed the meeting at 9.32pm.