

# Killamarsh Parish Council

Killamarsh Community Office, Killamarsh Community  
Campus

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**Draft Minutes Are Subject to Approval at The Next Committee Meeting**

**Minutes of Meeting of The Finance Committee  
Held on Monday 14<sup>th</sup> February 2022 in the Parish Suite  
Commenced: 18.45pm - Concluded: 19.15pm**

**Councillors Present:** Steve Clough (Chair), Alex Platts, David Drabble, Wendy Tinley

**Absent Councillors:** Nick Challenger

**Non-Councillors (without voting rights):** None appointed

**Observing Councillors (not a member of the committee):** None

**Officer:** None [minute taker Cllr Steve Clough]

**Members of the Public:** None

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**(1) Item 1: Chairman's Opening Announcements**

To receive the Chairman's opening announcements.

**No announcements made.**

**(2) Item 2: Apologies for Absence**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

**Apologies from Cllr. Challenger accepted.**

**(3) Item 3: Declarations of Disclosable Pecuniary and Other Interests**

3.1 To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

**No declarations of interests were received.**

3.2 To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

**None declared.**

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Signed Chair: ..... *A.J. Clough* .....

Dated: ..... 19/04/22 .....

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(4) **Item 4: Adjournment for Public Participation**

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

**No members of the public took part in the public participation session.**

(5) **Item 5: Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**No items were moved to closed session**

(6) **Item 6: Minutes**

To note the draft minutes of the Finance committee meeting held on the 13<sup>th</sup> December 2021 (sent separately).

**RESOLVED:**

**The minutes of the Finance Committee meeting on 13<sup>th</sup> December 2021 were approved. Proposed by Cllr Tinley, Seconded by Cllr Platts. All in favour.**

(7) **Item 7: Expenditure and income over £500**

7.1 To discuss the income and expenditure over £500 for the period December 2021 and identify any points of concern.

**No issues were raised.**

7.2 To discuss the income over £500 for the period January 2022 and identify any points of concern.

**It was clarified that the Amazon invoices should not be included in the declaration sheet, as the value indicated, is a sum of smaller separate invoice transactions.**

(8) **Item 8: Parish Precept Submission Update**

To update on the feedback from North East Derbyshire District Council (NEDDC) on our 2% reduction in the Parish Precept (Council Tax Parish element).

**It was clarified that following the precept budget submission acceptance, NEDDC confirmed that the tax-base had increased for Killamarsh, giving a 0.6% (£3,291) uplift in precept value.**

(9) **Item 9: Internal Audit Update**

We need to start planning for the internal audit and an update will be provided on the current position.

**It was explained by Cllr Clough that 7 Internal auditors had been contacted for quotations/ to identify availability, to carry out the 2021/22 internal audit. He confirmed that 5 had declined and one had stated they could provide the service and was awaiting a quotation from them. He was also waiting for the 7<sup>th</sup> to confirm either way and would feedback at the next meeting.**

(10) **Item 10: Any items for discussion of a future agenda**

To notify the Proper Officer of any matters for inclusion on the agenda of the next meeting.

**It was agreed to review accounting package training for Clerk/Deputy Clerk once the replacement Clerk had been recruited in order to use the system effectively.**

(11) **Item 11: Date of the Next Committee Meeting**

The planned date for the next ordinary meeting of the Finance Committee will be Monday 21<sup>st</sup> March 2022 to be held at 18.00.

Meeting Closed at 19.15pm

These draft minutes were approved as a true record at the Finance Committee meeting

Held on: .....19/02/22..... \*with the agreed additions/deletions: None / ~~Yes~~ (list amendments below)

Signed (Chair).....*S. J. Lough*..... Print: *S. J. Lough*..... Dated  
.....19/04/22.....

\*Loose leaf pages to be initialled

\* The copy signed by the Chair to contain the alterations, recorded in longhand, with the changes (agreed by the meeting) signed and dated. Signed Copy of the minutes to be filed in the minute book.

\*Agreed Amendments (Additions/Deletions) to the Draft Minutes:

Signed Chair: .....*S. J. Lough*.....

Dated: .....19/04/22.....

