

Killamarsh Parish Council

Killamarsh Community Office, Killamarsh Community
Campus

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Draft Minutes Are Subject to Approval at The Next Committee Meeting.

**Minutes of Meeting of The Finance Committee
Held on Monday 13th December 2021 in the CLOC Building at 6pm
Commenced: 18.00pm - Concluded: 19.18pm**

Councillors Present: Steve Clough (Chair), Alex Platts, Nick Challenger, Wendy Tinley

Absent Councillors: David Drabble

Non-Councillors (without voting rights): None appointed

Observing Councillors (not a member of the committee): None

Officer: None [minute taker Cllr Alex Platts]

Members of the Public: None

(1) Item 1: Chairman's Opening Announcements

To receive the Chairman's opening announcements.

No announcements made.

(2) Item 2: Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

Apologies from Cllr. Drabble accepted.

(3) Item 3: Declarations of Disclosable Pecuniary and Other Interests

3.1 To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the agenda. A member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

No declarations of interests were received.

3.2 To receive, consider and record councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None declared.

(4) Item 4: Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of

Signed Chair: *A. J. Clough*

Dated: ... 14/02/22

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the agenda for the meeting. No resolutions can made be under public participation.

No members of the public took part in the public participation session.

(5) **Item 5: Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

Resolved

To move Item 9 to closed session. All in favour.

(6) **Item 6: Minutes**

To note the draft minutes of the Finance committee meeting held on the 20th September 2021 (sent separately).

RESOLVED:

The minutes of the Finance Committee meeting on 18th October 2021 were approved. Proposed by Cllr Challenger, Seconded by Cllr Tinley. All in favour.

(7) **Item 7: Expenditure and income over £500**

7.1 To discuss the expenditure over £500 for the period November 2021 and identify any points of concern.

No issues were raised.

7.2 To discuss the income over £500 for the period November 2021 and identify any points of concern.

No issues were raised.

(8) **Item 8: Council Insurance (Cloc)**

To review the Council's insurance requirements in relation to the CLOC building.

RESOLVED:

Additional insurance cover for the CLOC building is to remain within budget.

No members of public were present, but the meeting moved in to closed session

(9) **Item 9: Forecasted draft budget for 2022/23**

To receive the draft budget for consideration and to agree any further amendments if required, prior to agreeing the level of Precept.

Note: Full Council will receive the draft budget for approval at the Full Council meeting scheduled for 20th December 2021.

The committee agreed to selected budget headers being separated to provide clearer breakdowns of budget allocation. Timings of the Parish Suite refurbishment have been considered for the planned budget to ensure any unexpected overrun is accounted for. An IT services review is planned to take place so that future cost efficiency and service delivery is met appropriately.

RESOLVED:

Draft budget approved for recommendation to full Council. Proposed by Cllr Tinley, Seconded by Cllr Challenger. All in favour.

(10) **Any items for discussion of a future agenda**

To notify the Proper Officer of any matters for inclusion on the agenda of the next meeting.

None advised at this time.

(10) Any items for discussion of a future agenda

To notify the Proper Officer of any matters for inclusion on the agenda of the next meeting.

None advised at this time.

(11) Item 11: Date of the Next Committee Meeting

The planned date for the next ordinary meeting of the Finance Committee will be Monday 17th January 2022 to be held at 18.00.

Meeting Closed at 19.18pm

These draft minutes were approved as a true record at the Finance Committee meeting

Held on:13/12/22..... *with the agreed additions/deletions: None / ~~Yes~~ (list amendments below)

Signed (Chair)..... *A. J. Clough* Print: *S. J. Clough* Dated
.....14/02/22.....

*Loose leaf pages to be initialled

* The copy signed by the Chair to contain the alterations, recorded in longhand, with the changes (agreed by the meeting) signed and dated. Signed Copy of the minutes to be filed in the minute book.

*Agreed Amendments (Additions/Deletions) to the Draft Minutes:

