

Killamarsh Parish Council

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4722

Draft Minutes Are Subject To Approval At The Next Committee Meeting.

Minutes of Meeting of The Health, Safety and Wellbeing Committee Held on Monday 17th January 2022 in the Parish Suite at 7pm

Commenced: 19.02pm - Concluded: 20.10pm

Councillors Present: Alex Platts [Chair], Chris Curzon, Wendy Tinley, David Drabble, Tony Lacey

Absent Councillors: Billy Rice

Non-Councillors (without voting rights): None appointed

Observing Councillors (not a member of the committee): Steve Clough

Officer: Judy France [Deputy Parish Clerk, minute taker]

Members of the Public: None

(1) Item 1: Chairman's Opening Announcements

To receive the Chair's opening announcements.

The new Chair welcomed everyone to the meeting.

(2) Item 2: Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

None given.

(3) Item 3: Declarations of Disclosable Pecuniary and Other Interests

Item 3.1 - To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

No declarations of interests were received.

Item 3.2 - To receive, consider and record councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None declared.

(4) Item 4: Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

No members of the public were present.

Signed Chair: *A Platts*

Dated: ...16/02/22.....

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- (5) **Item 5: Exclusion of Press and Public - Public Bodies (Admission to Meetings Act) 1960**
To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

It was agreed that items 7 and 8 required the exclusion of the press and public. All in favour.

- (6) **Item 6: Minutes**
To approve the draft minutes of the Health Safety & Wellbeing Committee meeting held on 15 September 2021.

RESOLVED:

- 1) That the draft minutes were approved. Moved by Cllr Tinley, seconded by Cllr Drabble.
All in favour.

- (7) **Item 7: Recruitment of Clerk**

Moved to closed session

- (8) **Item 8: Recruitment of further Handyperson**

Moved to closed session

- (9) **Item 9: Any items for discussion for a future agenda**

RESOLVED:

- 1) Cllr Lacey asked if ensuring staff training was up to date could be put on the agenda for the next regular meeting - Cllr Platts asked if the Office could review the training records for current staff
2) The Deputy Clerk asked if the current Risk Assessments could be reviewed to ensure they were up to date

- (10) **Date of Next Committee Meeting**

The date for the next ordinary meeting of the Health, Safety and Wellbeing Committee will be:

Monday 21st March at 7pm

These draft minutes were approved as a true record at the Health, Safety and Wellbeing committee meeting

Held on: 17/01/22 *with the agreed additions/deletions: None / ~~Yes~~ (list amendments below)

Signed (Chair)..... A Platts Print: A PLATTS Dated
..... 16/02/22

*Loose leaf pages to be initialled

* The copy signed by the Chair to contain the alterations, recorded in longhand, with the changes (agreed by the meeting) signed and dated. Signed Copy of the minutes to be filed in the minute book.

***Agreed Amendments (Additions/Deletions) to the Draft Minutes:**

Signed Chair: A Platts

Dated:..... 16/02/22

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