

Killamarsh Parish Council

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Draft minutes are subject to approval at the next Full Council Meeting
Minutes of the Annual Meeting of Killamarsh Parish Council
Held on Monday 30th May 2022 at the Parish Suite, Killamarsh

Commenced: 7pm – Concluded: 7.53pm

Councillors Present: Steve Clough, Nick Challenger, Brian Clamp, David Drabble, Susan Jackson, Alex Platts, Mo Potts, Eva Thompson, Wendy Tinley, John Windle

Absent Councillors: Chris Curzon, Carol Lacey, Tony Lacey, Bill Rice

District and County Councillors: None present

Officers: Cllr. Steve Clough, nominated and approved temporary Responsible Person/Proper Officer. Judy France [Deputy Parish Clerk, minute taker].

Members of the Public: Six members of the public were present, plus PC Michelle Wheelwright from Derbyshire Police.

2022/086 **Item 1: Election of Parish Council Chairman**

(FC) **Item 1.1** - To elect a Parish Council chairman for the 2022/23 municipal year.

Cllr Steve Clough was nominated by Cllr Platts and seconded by Cllr Drabble. No other nominations were made. All were in favour.

RESOLVED:

- 1) **That Cllr Steve Clough be elected as Chair of the Council for the 2022/23 municipal year.**

Item 1.2 - To receive the Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Proper Officer and the Chairman's opening announcements.

The Chairman read out the declaration of acceptance of office which was signed in the presence of the Acting Proper Officer and the Deputy Parish Clerk.

2022/087 **Item 2: Election of Parish Council Vice-Chairman**

(FC) **Item 2.1** - To elect a Parish Council vice-chairman for the 2022/23 municipal year.

Cllr Challenger was nominated by Cllr Tinley and seconded by Cllr Drabble. No other nominations were made. All were in favour.

RESOLVED:

- 1) **That Cllr Nick Challenger be elected as Vice-Chair of the Council for the 2022/23 municipal year.**

Item 2.2 - To receive the Vice - Chairman's Declaration of Acceptance of Office, to be signed in the presence of the Proper Officer.

The Chairman read out the declaration of acceptance of office which was then signed in the presence of the

Acting Proper Officer.

2022/088
(FC)

Item 3: Apologies for Absence

To receive and approve apologies for absence and reasons given to the Proper Officer prior to the meeting.

Apologies for absence were received from Cllr Curzon (work related), Cllr C Lacey (family illness), Cllr T Lacey (illness) and Cllr Rice (illness).

RESOLVED:

- 1) **To accept apologies of absence from Cllr Curzon, Cllr C Lacey, Cllr T Lacey, Cllr Rice**

2022/089
(FC)

Item 4: Declarations of Disclosable Pecuniary and Other Interests

Item 4.1 - To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

Cllr Thompson declared an interest in agenda item 9.2 due to her association with Killamarsh Conservation Society who had put in a Section 137 grant application.

Item 4.2 - To receive, consider and record Councillors requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None declared.

2022/090
(FC)

Item 5: Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

PC Michelle Wheelwright gave an update with regards to the recent theft of motorbikes in Killamarsh and asked all members to report any suspicious behavior to the police. Members asked a number of questions, which were answered or PC Wheelwright said she would follow up. These included issues around burnt out cars on Hut Lane, quad bikes, general crime statistics and stolen vehicles.

2022/091
(FC)

Item 6: Minutes

Item 6.1 - To approve the draft minutes of the full council meeting held on Monday 25th April 2022.

Cllr Windle moved and Cllr Drabble seconded that the minutes be approved. Cllr Thompson abstained and all others were in favour.

RESOLVED:

- 1) **That the draft minutes of the full council meeting held on Monday 25th April 2022 be approved**

Item 6.2 - To note the minutes of Annual Full Parish Council meeting held on the 24th May 2021,

which were subsequently approved at next Full Parish Council meeting on Monday 28th June 2021.

The minutes were noted.

2022/092
(FC)

Item 7: Appointment of Committees

Item 7.1 - To appoint members to committees in accordance with the Scheme of Delegation containing the committee terms of reference. The Chair will inform members of the committee preference results (to follow). A Ballot will be undertaken where there are more than the prescribed number of members for committees. The council will need to formally agree the appointment of members to committees. Unlike a principal authority, the composition of the committees and sub-committees of a local council is not required to represent the same proportions in which the council as a whole may be politically divided. (The Local Government (Committees and Political Groups) Regulations 1990).

- | | |
|--|-----------|
| • Environment and Climate Change Committee | 6 members |
| • Events & Communications Committee | 6 members |
| • Finance Committee | 6 members |
| • Health, Safety and Wellbeing Committee | 6 members |

Note: In accordance with Standing Order 8: Where more than two persons have been nominated for a position to be filled by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.

The Acting Proper Officer handed out a committee preference summary sheet, which listed where members had indicated they would like to serve on a particular committee, and whether they would like to be Chair of said committee. Three of the committees had reached the required amount of 6 members, and the Finance Committee 4 members. Cllr Potts proposed that she would be willing to serve on the Finance Committee and this was seconded by Cllr Drabble.

Cllr Windle moved and Cllr Challenger seconded that it should be agreed that the committee members for 2022/23 were as follows. All were in favour.

RESOLVED:

1) Committee members for 2022/23:

- **Environment and Climate Change Committee**
Cllr Steve Clough
Cllr David Drabble
Cllr Carol Lacey
Cllr Mo Potts
Cllr Wendy Tinley [Chair]
Cllr John Windle
- **Events & Communications Committee**
Cllr Nick Challenger
Cllr Steve Clough
Cllr Carol Lacey
Cllr Alex Platts [Chair]
Cllr Wendy Tinley
Cllr John Windle
- **Finance Committee**
Cllr Steve Clough [Chair]

Cllr David Drabble
Cllr Alex Platts
Cllr Mo Potts
Cllr Wendy Tinley
x1 vacancy

- **Health, Safety and Wellbeing Committee**
Cllr Chris Curzon
Cllr David Drabble
Cllr Tony Lacey
Cllr Alex Platts [Chair]
Cllr Wendy Tinley
Cllr John Windle

2022/093
(FC)

Item 8: Review of Representation on outside bodies

To consider the appointment of members to act as representatives on external bodies for the ensuing year. Members appointed onto outside bodies are required to report to full Council.

Members acting as representatives must not make any decisions on behalf of the Council.

- Veolia Norwood x2 members
- Chesterfield Canal Trust x1 member
- Bread Charity x1 member
- NEDDC/Parish Liaison x1 member

RESOLVED:

1) That the following members to be appointed as representatives on outside bodies:

- Veolia Norwood Cllr Clough and Cllr Windle
- Chesterfield Canal Trust Cllr Thompson
- Bread Charity New appointment not required this year
- NEDDC/Parish Liaison Cllr Potts

2022/094
(FC)

Item 9: Section 137 Grant

9.1 To receive a report on the Section 137 grant issued to:

- Killamarsh Heritage Society

A report was presented as follows:

Report to Killamarsh Parish Council from Killamarsh Heritage Society on a project to erect a plaque to mark the location of where High Moor Colliery was situated.

In 2014 Killamarsh Heritage Society erected a memorial to Westthorpe Colliery in recognition of the villages mining history. Killamarsh Heritage Society paid for this and it was made by Daynes Monumentals.

Since that date attempts have been made to mark the location of High Moor Colliery. This has been a difficult and lengthy task and unachievable due to the site being at the junction of Hut Lane and Mansfield Road and the traffic constraints this presented. Any ideas we had for this project were unsuccessful.

So that we could still put a memorial to High Moor Colliery (also known as Blue Bell Pit) the current project is to put a plaque on the wall of the brick built planter on the grass verge near to the junction. Killamarsh Parish Council have agreed to a plaque being put on the back of the 'Killamarsh' planter.

The plaque is on order from Freeman Daynes on a suitable design for the plaque.

The outer circular of the plaque is polished blue pearl granite with a white circular inlayed centre, sized 24" in diameter. The designs are coloured enamel with the inscription in silver and the dates in black.

A plaque in the same blue granite material with 'KILLAMARSH HERITAGE SOCIETY, ERECTED 2022' will sit below the circular plaque.

The plaque will be erected as soon as production is complete.

Killamarsh Parish Council has awarded Killamarsh Heritage Society a grant of £200 as a contribution to this project (40%).

Killamarsh Heritage Society will cover the remaining 60%.

In addition to the plaque being erected on the wall, Killamarsh Heritage Society will plant up the top and around the base of the planter with seasonal plants and will maintain them. Killamarsh Heritage Society will purchase the plants and carry out the maintenance at their own expense.

If any more information is needed about the project Killamarsh Heritage Society will be pleased to provide it.

*Margaret Mitchell
Secretary, Killamarsh Heritage Society
30th May 2022*

9.2 To consider the grant applications received in during April 2022 (attached).

RESOLVED:

- 1) The following members were nominated by full council to meet and discuss the grant applications in a separate meeting: Cllr Clough, Cllr Tinley and Cllr Windle**

2022/095
(FC)

Item 10: Review of Standing Orders, Financial Regulations and Council Policies & Procedures

To note that no changes have been recommended or made to the documents (except minor ones to the Scheme of Delegation (attached)) prior to the writing of this agenda, as such it is recommended that the documents previously circulated and listed below, are approved for the preceding year 2022/23.

- Standing Orders
- Financial Regulations
- Scheme of Delegation

All documents listed above can be found on the Parish Council's website.

All current existing policies will continue to be operational until they are reviewed throughout the year.

Cllr Tinley moved and Cllr Platts seconded that the listed documents be approved with the minor changes proposed. All were in favour.

RESOLVED:

- 1) That the Standing Orders, Financial Regulations and Scheme of Delegation be approved for 2022/23**

2022/096
(FC)

Item 11: Committee Delegated Budgets 2022/23

To approve the Committee Delegated Budgets for 2022/23 (copy attached).

Cllr Potts asked a question with regards to electricity costs for a CCTV camera, which the Chair answered.

Cllr Drabble moved and Cllr Platts seconded that the budgets be approved. All were in favour.

RESOLVED:

- 1) **That the Committee Delegated budgets for 2022/23 be approved**

2022/097
(FC)

Item 12: Meeting Schedule 2022/23

To agree the proposed schedule of meeting dates and times for 2022/23. The frequency of meetings has been prepared in accordance with the Scheme of Delegation.

Cllr Drabble moved and Cllr Potts seconded that with some slight amendments the proposed schedule was agreed. All were in favour.

RESOLVED:

- 1) **To amend and confirm the schedule at the next meeting of Full Parish Council**

2022/098
(FC)

Item 13: Planning

The following applications have been raised by members for consideration by Full Council.

- **Application Number:** 22/00380/FL
Proposal: Proposed change of use from shop & house to 9no bed house of multiple occupation (HMO)(amended title)
Address: 205 - 207 Sheffield Road Killamarsh Sheffield S21 1DX
Applicant: MR KARMJIT SINGH

RESOLVED:

- 1) **To object to this planning application around concerns over parking and to obtain more detail around the purpose of the building**
- **21/00690/FL** | Proposed conversion of existing stable block into a 3 bedroom dwelling (re submission of **20/00364/FL**) (private drainage system) (Amended Plans) | Stables West Of Walnut Drive Off Field Lane

RESOLVED:

- 2) **To object to this planning application for reasons of concern around highway safety**

2022/099
(FC)

Item 14: Village Green

To receive the latest information on the village green and decide on the best way forward. (Legal documents attached)

A discussion took place over issues with people parking cars on the village green that were causing obstructions to highway safety and were damaging the ground. Some potential solutions were discussed to prevent parking on there including wooden blocks, chain fencing or curb raising. It was noted that access would still be needed for grass maintenance purposes, and that it was important to be aware of not moving the parking issue elsewhere.

RESOLVED:

- 1) **To look at possible barriers/fencing for around the village green**
- 2) **To contact DCC with regards to potentially raising the curb**

2022/100
(FC)

Item 15: Any items for discussion for a future agenda

To notify the Acting Proper Officer of any matters for inclusion on the agenda for future meetings.

RESOLVED:

- 1) To include CCTV, Speed Indicator Devices and Defibrillators on the agenda for the next meeting

2022/101
(FC)

Item 16: Date of the Next Council Meeting

To note the date of the next full council meeting scheduled for Monday 27th June 2022 at 7.00pm

These draft minutes were approved as a true record at the Full Council meeting

Held on:30/05/22..... *with the agreed additions/deletions: None / Yes (list amendments below)

Signed (Chair).....*A.J. Lough*..... Print:S. J. Lough..... Dated27/06/22.....

*Loose leaf pages to be initialled

* The copy signed by the Chair to contain the alterations, recorded in longhand, with the changes (agreed by the meeting) signed and dated. Signed Copy of the minutes to be filed in the minute book.

*Agreed Amendments (Additions/Deletions) to the Draft Minutes:

