



To: All Members of Killamarsh Parish Council Finance Committee

You are Hereby Summoned to attend a meeting of the Parish Council to be held on MONDAY 16th January 2023 at 6:00 PM KILLAMARSH PARISH SUITE.

Yours sincerely

Mrs Gail Blank
Clerk & Responsible Finance Officer to the Parish Council

AGENDA

- 1 Chair's Announcements**
 - To receive the Chair's opening announcement.
- 2 Apologies for Absence**
 - To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
- 3 Declaration of Disclosable Pecuniary & Other Interests**
 - a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.
 - b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.
- 4 Adjournment for Public Participation**

To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can made be under public participation.
- 5 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.
- 6 Minutes from the previous meeting**
 - a. To approve the draft minutes of the Finance Committee meeting held on 12th December 2022. (attached).

b. To receive an update on an ongoing issues not covered as an agenda item.

7 Finances

7.1 Bank Reconciliation

- To receive and check the bank reconciliation for December 2022

7.2 Receipts and Payments

- To receive and check the list of receipts and payments for December 2022

8 Budgets

a. To receive, consider and approve the 2022/23 3rd quarter budget report.

c. To receive, consider, amend and approve the 3 year budget forecast required for the annual submission for the precept.

9 Purchase of Equipment

- To consider purchasing litter picking equipment and donating it to the Killamarsh Wombles to assist with their efforts on keeping the village clean and tidy using the General Power of Competence.

10 Bank Accounts

a. To approve making the Clerk the main point of contact on the account.

b. To approve the removal of the Accountant from the Parish Council bank account.

11 Items for discussion for a future agenda

12 Date of the Next Council Meeting

20th February 2023 at 6.00pm

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office (parish.office@killamarsh-pc.gov.uk) in advance of the meeting which will be read out under the public participation session.



MINUTES OF THE FINANCE COMMITTEE HELD ON MONDAY 12 DECEMBER 2022

Those present :

Chair : Cllr S Clough
Vice-Chair : Cllr A Platts
Councillors : Cllr W Tinley
Officers : Mrs G Blank

FIN46 Chair's Announcements

The Chairman had no opening announcements.

FIN47 Apologies for Absence

Apologies have been received from Cllr M Ritchie and the reason given was accepted. Cllr Drabble and Potts were also absent from the meeting but the Clerk had not received any apologies.

FIN48 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011

(section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received

FIN49 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

There was a member of the public in attendance who wanted to address the Council on the budget and precept. He raised his concerns regarding how the Council has lost a lot of money on the leisure centre in the past and was supportive of it being passed to NEDCC to run. He asked why residents haven't seen the benefits from the savings made. The Clerk explained that the first thing the Council needed to do was to ensure that the reserves for the Council were at an adequate level. Cllr Clough explained to the resident the sliding support scale to the Leisure Centre over a 5 year period and that a greater reduction in precept couldn't be saved in the current year due to the CLOC building being returned to the Council which had no funding provision. The Clerk informed

the resident that the Council was doing its utmost to review current contracts and reduce costs wherever possible to reduce the burden on residents.

The resident also raised his concerns on the amount of money that the Council were planning to spend on the Parish Suite and thought that in the current climate they shouldn't be spending money on it as it is another millstone around the necks of residents. Cllr Clough responded by saying the Council had consulted with residents, who in the main were positive about the refurbishment if costs can be kept low. Cllr Clough explained that there would be no additional burden to residents as the budget already allowed for any loan repayment that may be needed but the Council would look at external funding wherever possible before applying for any loans.

Cllr Clough thanked the resident for attending and raising his queries.

FIN50 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

There were no items on the agenda that required the exclusion of the press and public.

FIN51 Minutes from the previous meeting

a. To approve the draft minutes of the Finance Committee meeting held on 28th November 2022.

RESOLVED: That the minutes of the meeting held on the 28th November 2022 are a true and accurate record.

FIN52 Finances

7.1 - Bank Reconciliation

- a. To receive and approve the bank reconciliation for October 2022
- b. To receive and approve the bank reconciliation for November 2022

Cllr Clough checked that the bank reconciliations corresponded with the bank statements and list of receipts and payments for each period. Cllr Tinley and Platts concurred that they were correct.

RESOLVED: That the bank reconciliations for October and November 2022 are checked and approved.

7.2 - Receipts & Payments

- a. To receive and approve the list of receipts and payments for October 2022
- b. To receive and approve the list of receipts and payments for November 2022

The Clerk had circulated the lists of receipts and payments prior to the meeting and Cllr Clough asked Councillors if they had any queries or concerns to raise.

RESOLVED: That the list of receipts and payments for October and November 2022 are checked and approved.

FIN53 Budgets

a) To receive and approve the revised budget for 23/24 for Full Council consideration.

The Clerk informed Councillors that the amendments suggested at the last meeting had been made and that the current proposed budget was a 10% reduction on last year with a saving of £48,864.86.

RESOLVED: That the budget for 23/24 is recommended to Full Council.

The Clerk asked Councillors how they wished to build the 24/25 and 25/26 budget forecast that was required by NEDCC.

Councillors agreed that the budget should be adjusted to reflect the reducing subsidy payment, with 10% increase added to all utilities budgets, 5% increase on all other budget heads that are not fixed amounts.

RESOLVED: That the Clerk provides Full Council with the 23/24 budget and further 2 year forecast on the basis agreed by the Finance Committee.

FIN54

Internal Audit

- To receive and approve the internal auditor recommendation for Full Council approval.

The Clerk had 2 quotes for Councillors to consider, one was for a year end audit and the other was for an interim audit and year end audit. Councillors agreed that an interim audit would be beneficial to the Council and ask the Clerk to get both quotes to match for Full Council to make the final decision.

RESOLVED: That like for like quotes are obtained and for Full Council to make the decision.

FIN55

Policies

To consider, amend and approve the following policies for Full Council approval:

- 10.1 KPC 01 Council Reserves and Contingencies Policy
- 10.2 KPC 04 Asset Register and Disposal Policy
- 10.3 KPC 06 Corporate Risk Assessment Policy & Register
- 10.4 KPC 16 Anti-fraud & Corruption Policy
- 10.4 KPC 64 Risk Management & Internal Control Policy
- 10.5 KPC 65 Internal Audit Policy - Review of the effectiveness of Internal Audit
- 10.6 KPC 66 Investment Policy

Councillors went through each policy in turn and made a small change to the wording in KPC 06.

RESOLVED: That the policies are recommended to Full Council for approval.

FIN56

Items for discussion for a future agenda

- Clock Maintenance Agreement
- Other Finance Policies
- Killamarsh Community Hub capital costs - Heating issues and small structural changes for Parish Office.

FIN57

Date of the Next Council Meeting

16th January 2023 - 6pm

MEETING CLOSED 7pm

Killamarsh Parish Council - Monthly Bank Reconciliation 2022-2023

Reconciliation	December 2022		Previous Month	Difference
Receipts & Payments	Bal b/f	£ 412,855.25		
	Add receipts	£ 510,876.08	£ 510,676.09	£ 199.99
	Less payments	£ 236,937.46	£ 213,582.00	£ 23,355.46
	Bank balance to date =	£ 686,793.87	£ 297,094.09	£ 23,155.47

Bank

Unity Bank £ 686,793.87

Bank statement balance = £ 686,793.87

Reconciliation £ -

Killamarsh Parish Council

Record of payments - December 2022

Date	Payment To	Description of Goods / Service	Invoice No.	Amount
31-Dec-22	Service Charge	Bank Charges	Bank Charge	£ 36.00
28-Dec-22	Direct Debit (N E DERBYSHIRE D C)	Office Business Rates	DD	£ 379.00
22-Dec-22	Amazon	Clips and holders for name badges	GB2YO2DABEI	£ 33.70
22-Dec-22	Amazon	Dymo Label Maker	GB21151SABEI	£ 33.21
22-Dec-22	EDF	Gas - Cloc Building 11/11/22 - 09/12/22	E67203333013	£ 207.06
22-Dec-22	Killamarsh Methodist Church	Section 137 Grant	Grant Payment	£ 500.00
21-Dec-22	Amazon	Vacuum - replacement for broken new one, credit note received but requested.	GB2WKS6ABEI	£ 99.98
21-Dec-22	ICS	Security Company Charges - November	52662	£ 240.00
21-Dec-22	Amazon	5 Additional packs of lights for precinct	GB2WB61ABEI	£ 41.80
21-Dec-22	SLCC	G Blank - Membership	MEM242053-1	£ 337.00
21-Dec-22	Amazon	Toilet Rolls - Bulk Buy	GB2WXFRABEI	£ 19.99
21-Dec-22	Russell Richardson	Confidential Waste Disposal	R335473	£ 50.64
21-Dec-22	C & H Alarms	Annual Maintenance & Monitoring	2705	£ 240.00
21-Dec-22	Amazon	3 Wet floor Signs	GB2WOGTABEI	£ 42.72
21-Dec-22	NEDCC	Parish Suite Lease - 01/01/23 - 31/03/23	DV20130490	£ 5,400.00
21-Dec-22	Mrs Julie Cadman	Reimbursement for broken tampline due to broken branch from Council Tree. Insurance excess greater than amount so advised to settle directly.		£ 210.00
21-Dec-22	AG Group Ltd	November usage and monthly charges	103633	£ 133.53
21-Dec-22	EDF Energy	Electricity - 01/11/22 - 30/11/22 CLOC Building	14017157	£ 170.89
21-Dec-22	Amazon	Toilet Cleaner	GB2X38AABEI	£ 22.99
21-Dec-22	Amazon	Battery Operated Fairy Lights	GB2YXSMABEI	£ 45.04
21-Dec-22	Amazon	Gutter Hooks for Christmas Lights	GB2WHX1ABEI	£ 11.97
21-Dec-22	NEDCC	November Payroll Costs	DV20130494	£ 9,832.62
21-Dec-22	Amazon	Lanyards for name badges	GB2XVZPABEI	£ 14.92
21-Dec-22	Direct Debit (Allstar)	Diesel - 13/12/22	E2016368503	£ 97.97
19-Dec-22	Direct Debit (SG Financing)	Lease of Equipment	098/22/81568	£ 367.74
16-Dec-22	Lloyds Multipay Card	Amazon - Gift Vouchers for photograph Winners	02/12/2022	£ 150.00
16-Dec-22	Lloyds Multipay Card	Amazon - Gift Vouchers for photograph Winners	02/12/2022	£ 20.00
16-Dec-22	Lloyds Multipay Card	Card Fee	02/12/2022	£ 3.00
16-Dec-22	Lloyds Multipay Card	Alfred Dunham & Sons - Grit Salt for resident requests	02/12/2022	£ 137.52
15-Dec-22	Direct Debit (GKL Leasing)	Van Lease	562448	£ 318.17
15-Dec-22	Direct Debit (AFFINITY)	Phone System November 2022	553248	£ 162.80
05-Dec-22	Direct Debit (N E DERBYSHIRE D C)	CLOC Building Business Rates	DD	£ 1,472.00
05-Dec-22	Wickes	Emulsion for CLOC Building	HY-699220955	£ 96.00
02-Dec-22	Cheque - RBL	Parish Council Wreath 13/11	300020	£ 16.00
02-Dec-22	Cheque - RBL	Wreath for 11/11 Service	300021	£ 16.00
01-Dec-22	Ridgeway Aerials	Supply & Fit outdoor light and socket - CLOC building	50	£ 160.00
01-Dec-22	Defib4life Ltd	Supply and Installation of 1 defib unit	SI-1804	£ 1,572.00
01-Dec-22	Direct Debit (SCREWFIX DIRECT LT)	Cable ties	1308117159	£ 3.04
01-Dec-22	Direct Debit (SCREWFIX DIRECT LT)	Cable ties	1313967254	£ 13.49
01-Dec-22	Direct Debit (SCREWFIX DIRECT LT)	Adhesive and sealant Gun	1307295282	£ 15.47
01-Dec-22	Direct Debit (AFFINITY)	IT Support Costs - November	131844	£ 631.20
				£ 23,355.46

Killamarsh Parish Council

Record of receipts - December 2022

Date	From	For	Amount
16-Dec-22	DCC	????	£ 50.00
21-Dec-22	AMAZON PAYMENTS UK LIMITED	Refund of faulty vacuum cleaner	£ 149.99
			£ 199.99

Killamarsh Parish Council
Budget 2022/23

EXPENDITURE

	2021/22 Outturn Excluding Leisure Centre	2022/23 Approved Budget	22/23 Current actual 31.12.2022	22/23 Projected Outturn	22/23 Variance
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Health, Safety & Wellbeing Committee

Salaries & Wages

Total - Salaries & Wages	52,199.00	123,296.00	66,369.13	99,137.55	-24,168.45
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Indirect Staffing Costs

1100 Staff Training	410.00	2,000.00	1,540.00	1,540.00	-460.00 No further planned training for 22/23
1110 Travel	722.00	300.00	0.00	100.00	-200.00
1120 Recruitment Advertising	1,241.00	0.00	115.00	560.00	560.00 Events Manager post
1130 HR/Personnel/H&S Fees	1,313.00	2,500.00	2,797.50	4,647.50	2,147.50 Payroll support & H&S
1140 Uniform	0.00	1,000.00	250.44	350.00	-650.00

Total - Indirect Staffing Costs	3,686.00	5,800.00	4,702.94	7,197.50	1,397.50
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Total - Health, Safety & Well Being Committee	55,885.00	129,096.00	61,072.07	106,335.05	-22,760.95
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Finance Committee

Administration Costs

1200 Stationery / Copier Charges	2,298.00	2,000.00	1,690.13	2,190.13	190.13
1205 Subscriptions / Books	1,354.00	1,500.00	1,813.90	1,863.90	363.90
1210 Postage	160.00	750.00	0.00	0.00	-750.00
1215 IT Costs	16,897.00	12,000.00	15,440.43	18,021.43	6,021.43 Purchased IT
1220 Misc. Expenses	55.00	600.00	0.00	0.00	-600.00
1225 Telecoms	1,901.00	2,000.00	940.47	1,590.47	-409.53
1230 Parish Newsletter	347.00	1,200.00	346.50	706.50	-493.50
1235 Office Equipment	37.00	500.00	412.90	500.00	0.00
1240 Election Costs	14,100.00	2,000.00	0.00	2,000.00	0.00 Move to EMR
1245 Bank Charges	141.00	1,100.00	161.60	281.60	-818.40
1250/1 Audit - External	1,300.00	1,600.00	0.00	0.00	-1,600.00 Accrual put through in 21/22
1250/2 Audit - Internal	1,687.00	1,700.00	-1,426.25	-1,426.25	-3,126.25 Accrual put through in 21/22
1255 Accountancy Fees	5,478.00	3,500.00	3,311.06	3,311.06	-188.94
1260 Professional Fees	450.00	0.00	350.00	700.00	700.00
1265 Legal Fees	850.00	2,000.00	782.40	1,500.00	-500.00
1300 Rent - Council Offices	1.00	1.00	0.00	0.00	-1.00
1310 Rates - Council Offices	3,770.00	3,792.00	3,413.40	3,792.00	0.00
1320 Electricity - Council Offices	0.00	1,500.00	0.00	0.00	-1,500.00
1330 Refuse Disposal - Paper	162.00	550.00	288.92	418.92	-131.08
1340 Property Maintenance - Council Offices	547.00	12,000.00	419.98	11,147.00	-853.00
1350 Insurance	7,546.00	6,000.00	3,616.98	3,616.98	-2,383.02 Van insurance moved to correct budget

Total - Administration Costs	59,081.00	66,293.00	31,562.42	50,213.74	-6,079.26
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Grants & Donations

1400 Grants - Section 137	150.00	5,000.00	1,500.00	2,250.00	-2,750.00
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Total - Grants & Donations	150.00	5,000.00	1,500.00	2,250.00	-2,750.00
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Projects

1500 DEDCC - Leisure Centre Subsidy	250,000.00	150,000.00	0.00	150,000.00	0.00
1510 Loan Interest PWLB	0.00	2,000.00	0.00	2,000.00	0.00 Move to Parish Suite EMR
1520 Loan capital PWLB	0.00	23,000.00	0.00	23,000.00	0.00 Move to Parish Suite EMR
1530 Parish Suite - Refurbishment	0.00	0.00	4,850.00	4,850.00	4,850.00
1540 Contribution to reserves	0.00	18,791.00	0.00	18,791.00	0.00

Total - Projects	250,000.00	193,791.00	4,850.00	198,641.00	4,850.00
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Total - Finance Committee	309,231.00	255,084.00	37,912.42	251,104.74	-3,979.26
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Environment & Climate Change Committee

Parks & Open Spaces

2000 Rent - CISWO land	89.00	89.00	18.51	18.51	-70.49
2010 Dog Bin Emptying	4,156.00	6,000.00	1,075.20	5,050.80	-949.20 Extra Added for additional bins fitted in Dec22
2015 Dog Bin Purchases	0.00	0.00	0.00	0.00	0.00
2020 Grounds Maintenance	10,194.00	24,000.00	9,264.34	24,000.00	0.00 Unknown outstanding costs - potential saving but move any to an EMR for future Tree Maintenance.
2030 Gritting - Bags and Bins	0.00	2,000.00	114.60	2,000.00	0.00 Dependent on weather to year end
2040 Equipment & Small Tools	1,024.00	1,500.00	270.36	500.00	-1,000.00 Split out works element
2045 General Maintenance of open spaces	0.00	0.00	642.86	642.86	642.86 Works element
2050 Vehicle Leasing	3,207.00	3,000.00	2,426.26	3,221.68	221.68
2060 Vehicle Fuel & Maintenance	874.00	2,500.00	2,320.74	2,620.74	120.74 Includes Van Insurance

Total - Parks & Open Spaces	19,544.00	38,089.00	16,132.89	38,054.59	-1,034.41
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Cemetery

2100 Water Charges	129.00	170.00	74.26	170.00	0.00 2 qtrs outstanding
2105 Gates Opening Costs	0.00	0.00	1,150.00	2,150.00	2,150.00
2110 Refuse Disposal	1,698.00	2,000.00	1,250.68	1,250.68	-749.32

Total - Cemetery	1,827.00	2,170.00	2,474.94	3,570.68	1,400.68
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Churches & Churchyards

2300 Electricity - Clock	409.00	450.00	210.39	450.00	0.00 9 months invoicing missing
2310 Maintenance Costs	262.00	370.00	3,018.00	3,018.00	2,648.00 Repairs to face and Chimes

Total - Churches & Churchyards	671.00	820.00	3,228.39	3,468.00	2,648.00
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Highways & Street Furniture

2400 Rent - Bus Shelter	30.00	40.00	0.00	40.00	0.00
2410 Maintenance / Repairs	320.00	0.00	374.00	600.00	600.00 Further repairs to Station Road needed

Total - Highways and Street Furniture	350.00	40.00	374.00	640.00	600.00
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CCTV

2500 Electricity	634.00	750.00	583.57	803.57	53.57
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Total - CCTV	634.00	750.00	583.57	803.57	53.57
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Projects						
2600	Neighbourhood Plan	0.00	5,000.00	0.00	5,000.00	0.00 Move to EMR
2610	Birchlands Log Circle - Capital Reserve Fund	1,367.00	0.00	0.00	0.00	0.00
2620	Notices Boards - Capital Reserve Fund	0.00	0.00	577.00	0.00	0.00 Funded from Capital Reserve
2630	Benches (*4) - Capital Reserve Fund	0.00	0.00	2,038.00	0.00	0.00 Funded from Capital Reserve
2640	Grant Funded - Delibs	0.00	0.00	5,240.00	5,240.00	5,240.00 Funded from Grant
Total - Projects		1,367.00	5,000.00	7,855.00	10,240.00	5,240.00
Total - Environment & Climate Change Committee		24,393.00	47,869.00	30,648.79	56,776.84	6,907.84
Events & Communications Committee						
Killamarsh Community Hub						
3100	Rates	3,169.00	17,208.00	8,832.00	11,776.00	-5,432.00 remaining budget to be allocated to Parish Suite
3110	Water Charges	42.00	0.00	123.54	211.78	211.78
3120	Electricity	654.00	1,500.00	1,541.71	2,541.71	1,041.71 4 months outstanding and building now being used
3130	Gas	406.00	5,000.00	3,154.78	3,904.78	-1,095.22 3 months outstanding and building now being used
3140	Maintenance Contracts	214.00	0.00	853.00	853.00	853.00 Repairs required on heating and some adjustments to accommodate office to be used from budget line 1340
Total - CLOC Building		4,485.00	23,708.00	14,505.03	19,287.27	-4,420.73
Parish Suite						
3200	Bar Stock	0.00	5,000.00	0.00	0.00	-5,000.00
3210	Catering Purchases - Food & Drink	0.00	4,000.00	0.00	0.00	-4,000.00
3220	Catering Purchases - Non Food	0.00	1,500.00	0.00	0.00	-1,500.00
3230	Publicity	0.00	800.00	0.00	0.00	-800.00
3240	Equipment & Small Tools	34.00	1,200.00	10.82	10.82	-1,189.18 Key for disabled toilet
3245	Cleaning Materials & Equipment	0.00	0.00	240.65	500.00	500.00
3250	Stocktaking fees	0.00	600.00	0.00	0.00	-600.00
3260	Entertainers	0.00	800.00	0.00	0.00	-800.00
3270	Lease	0.00	22,000.00	38,679.70	40,479.70	18,479.70 21/22 payment paid late
3275	Service Charge	0.00	0.00	0.00	6,000.00	6,000.00 Unknown cost for KPC share of utilities
3280	Licences	0.00	1,000.00	370.00	520.00	-480.00 Other licences needed to be reviewed
Total - Parish Suite		34.00	36,900.00	39,301.17	47,510.52	10,510.52
Community Bus						
3300	Community Bus	0.00	5,000.00	0.00	0.00	-5,000.00
Total - Community Bus		0.00	5,000.00	0.00	0.00	-5,000.00
Projects						
3400	Queens Platinum Jubilee	0.00	0.00	1,427.76	1,427.76	1,427.76
3410	Extreme Wheels Sessions	0.00	0.00	3,245.00	3,245.00	3,245.00
Total - Projects		0.00	0.00	4,672.76	4,672.76	4,672.76
Events						
3000	Killamarsh in Colour	1,812.00	6,500.00	2,240.00	2,240.00	-4,260.00
3500	Competition Prizes	0.00	0.00	170.00	190.00	190.00
3510	Christmas Decorations & Activities	0.00	0.00	825.24	3,630.24	3,630.24
3520	Village Festival	0.00	0.00	0.00	0.00	0.00
3530	One off Events	6,485.00	12,000.00	108.58	3,373.58	-8,626.42 Includes contribution to EMR for 2023 Extreme Wheels programme
3540	Remembrance Day	641.00	500.00	428.06	391.06	-108.94
Total - Events		8,938.00	19,000.00	3,771.88	9,824.88	-9,175.12
Total - Events & Communications Committee		13,457.00	84,608.00	62,250.84	81,295.43	-3,312.57
TOTAL EXPENDITURE		402,986.00	515,657.00	191,884.12	495,512.06	-21,144.94
INCOME						
Finance Committee						
Administration						
100	Precept	495,263.00	488,649.00	488,648.56	488,648.56	-0.44
110	Rent	250.00	0.00	50.00	50.00	50.00
120	Memorial Fence Insurance Claim	0.00	0.00	900.00	900.00	900.00
130	Wayleaves and Easements	19.00	0.00	0.00	19.00	19.00
140	Bank Interest	0.00	13.00	0.00	0.00	-13.00
150	Leases	0.00	0.00	1,920.00	1,920.00	1,920.00
160	Misc Income	650.00	0.00	381.53	381.53	381.53
Total - Administration		496,182.00	488,662.00	491,900.09	491,919.09	3,257.09
Environment & Climate Change Committee						
Allotments						
200	Belk Lane income	485.00	500.00	350.00	500.00	0.00
210	Station Road income	470.00	500.00	350.00	500.00	0.00
Total - Allotments		955.00	1,000.00	700.00	1,000.00	0.00
Rights of Way - DCC						
220	Rights of Way Income from DCC	495.00	495.00	0.00	495.00	0.00
Total - Rights of Way - DCC		495.00	495.00	0.00	495.00	0.00
Project Funding						
230	Defibrillator Grant Income	0.00	0.00	1,956.00	1,956.00	1,956.00
Total - Projects Funding		0.00	0.00	1,956.00	1,956.00	1,956.00
Events & Communications Committee						
Killamarsh Community Hub						
300	Rent	0.00	6,200.00	0.00	0.00	-6,200.00
Total - CLOC Building		0.00	6,200.00	0.00	0.00	-6,200.00

Parish Suite

310	Hire Income	-57.00	13,000.00	0.00	0.00	-13,000.00
320	Bar Income	0.00	7,000.00	0.00	0.00	-7,000.00
330	Catering Income	0.00	0.00	0.00	0.00	0.00

Total - Parish Suite		-57.00	20,000.00	0.00	0.00	-20,000.00
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Events

340	Village Festival	0.00	0.00	0.00	0.00	0.00
350/1	Grants received - Jubilee	1,475.00	0.00	700.00	700.00	700.00
350/2	Grants received - Remembrance	450.00	300.00	150.00	150.00	-150.00

Total - Events		1,925.00	300.00	850.00	850.00	550.00
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TOTAL INCOME		499,500.00	516,657.00	495,406.09	496,220.09	-20,436.91
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NET BALANCE		-96,534.00	0.00	303,521.97	708.03	708.03
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Reserves

	31.03.2023	Movement in Year	31.03.2023
General Fund	£146,334.99	-£52,837.07	£93,497.92
Reserves			
EMR Birchlands Play Area	£1,509.67	£0.00	£1,509.67
EMR Parish Suite Reserve	£59,962.11	£25,000.00	£84,962.11
Rolling Capital Fund	£112,053.19	-£2,615.00	£109,438.19
EMR Environment Reserve	£67,306.04	£16,791.00	£86,097.04
EMR Community Events	£1,475.00	£0.00	£1,475.00
EMR Election Costs	£0.00	£2,000.00	£2,000.00
EMR Neighbourhood Plan	£0.00	£5,000.00	£5,000.00
EMR Extreme Wheels	£0.00		
Reserves	£242,306.01	£48,176.00	£290,482.01
	£388,641.00		£383,979.93

Estimated Outstanding Costs £302,813.94
EMR reserves at 31.03.23 £290,482.01

Total **£593,295.95**
Dec Bank Balance £686,793.87

Estimated General Fund £93,497.92

Killamarsh Parish Council
3 Year Budget Forecast

Budget Name	Sub Heading	23/24 Approved Budget	24/25 Proposed Budget	24/25 Proposed Budget
EXPENDITURE				
Staff Costs	Staff Costs	£159,979.00	£167,977.95	£176,376.85
		£159,979.00	£167,977.95	£176,376.85
Indirect Staff Costs	Staff Training & Conferences	£2,000.00	£2,100.00	£2,205.00
Indirect Staff Costs	Travel	£250.00	£250.00	£250.00
Indirect Staff Costs	Recruitment Advertising	£500.00	£500.00	£500.00
Indirect Staff Costs	HR/Personnel/H&S Fees	£2,500.00	£2,500.00	£2,500.00
Indirect Staff Costs	Uniform	£750.00	£750.00	£750.00
		£6,000.00	£6,100.00	£6,205.00
Administration Costs	Stationery / Copier Charges	£2,000.00	£2,100.00	£2,205.00
Administration Costs	Subscriptions / Books	£2,400.00	£2,520.00	£2,646.00
Administration Costs	Postage	£100.00	£100.00	£100.00
Administration Costs	IT Software & Support	£6,500.00	£6,825.00	£7,166.25
Administration Costs	Misc. Expenses	£200.00	£200.00	£200.00
Administration Costs	Telecoms	£2,100.00	£2,205.00	£2,315.25
Administration Costs	Parish Newsletter	£800.00	£840.00	£882.00
Administration Costs	Office Equipment	£500.00	£500.00	£500.00
Administration Costs	Election Costs	£6,000.00	£3,000.00	£3,000.00
Administration Costs	Bank Charges	£250.00	£250.00	£250.00
Administration Costs	Audit - External	£1,300.00	£1,365.00	£1,433.25
Administration Costs	Audit - Internal	£650.00	£682.50	£716.63
Administration Costs	Accountancy Fees	£500.00	£550.00	£600.00
Administration Costs	Professional Fees	£1,000.00	£1,050.00	£1,100.00
Administration Costs	Legal Fees	£2,000.00	£2,100.00	£2,200.00
		£26,300.00	£24,287.50	£25,314.38
Premises Costs	Rent	£1.00	£1.00	£1.00
Premises Costs	Rates	£0.00	£0.00	£0.00
Premises Costs	Electricity	£0.00	£0.00	£0.00
Premises Costs	Refuse Disposal	£0.00	£0.00	£0.00
Premises Costs	Property Maintenance	£0.00	£0.00	£0.00
Premises Costs	Insurance	£4,000.00	£4,200.00	£4,410.00
		£4,001.00	£4,201.00	£4,411.00
Parks and Open Spaces	Rent	£115.00	£120.75	£126.79
Parks and Open Spaces	Dog Bin Emptying	£7,000.00	£7,350.00	£7,717.50
Parks and Open Spaces	Grounds Maintenance	£28,000.00	£29,400.00	£30,870.00
Parks and Open Spaces	Green Waste Disposal	£250.00	£262.50	£275.63
Parks and Open Spaces	Gritting - Bags and Bins	£1,500.00	£1,575.00	£1,653.75
Parks and Open Spaces	Killamarsh in Colour - Flower beds and Hanging baskets	£5,000.00	£5,250.00	£5,512.50
Parks and Open Spaces	Equipment & Small Tools	£1,000.00	£1,000.00	£1,000.00
Parks and Open Spaces	Vehicle Leasing	£4,000.00	£4,000.00	£4,000.00
Parks and Open Spaces	Vehicle Fuel & Maintenance	£2,500.00	£2,625.00	£2,756.25
Parks and Open Spaces	Vehicle Insurance	£1,900.00	£1,995.00	£2,094.75
		£51,265.00	£53,578.25	£56,007.16
Community Hub	Rates	£12,000.00	£12,600.00	£13,230.00
Community Hub	Water Charges	£2,500.00	£2,750.00	£3,025.00
Community Hub	Electricity	£6,000.00	£6,600.00	£7,260.00
Community Hub	Gas	£11,000.00	£12,100.00	£13,310.00
Community Hub	Building Maintenance	£12,000.00	£12,600.00	£13,230.00
		£43,500.00	£46,650.00	£50,055.00
Parish Suite	Bar Stock	£5,000.00	£5,000.00	£5,000.00
Parish Suite	Catering Purchases - Food & Drink	£4,000.00	£4,000.00	£4,000.00
Parish Suite	Catering Purchases - Non Food	£1,500.00	£1,500.00	£1,500.00
Parish Suite	Publicity	£1,000.00	£1,000.00	£1,000.00
Parish Suite	Equipment & Small Tools	£972.50	£1,021.13	£1,072.18
Parish Suite	Stocktaking fees	£400.00	£400.00	£400.00
Parish Suite	Entertainers	£800.00	£800.00	£800.00
Parish Suite	Lease / Rent	£21,600.00	£21,600.00	£21,600.00

Parish Suite	Licences	£2,000.00	£2,100.00	£2,205.00
Parish Suite	Service Charge	£12,000.00	£13,200.00	£14,520.00
		£49,272.50	£50,621.13	£52,097.18
Cemetery	Water Charges	£150.00	£165.00	£181.50
Cemetery	Refuse Disposal	£2,000.00	£2,100.00	£2,205.00
		£2,150.00	£2,265.00	£2,386.50
Churches & Churchyards	Electricity - Clock	£1,500.00	£1,650.00	£1,815.00
Churches & Churchyards	Maintenance Costs	£1,000.00	£1,050.00	£1,102.50
		£2,500.00	£2,700.00	£2,917.50
Highways & Street Furniture	Rent - Bus Shelter	£40.00	£42.00	£44.10
Highways & Street Furniture	Maintenance / Repairs	£750.00	£787.50	£826.88
		£790.00	£829.50	£870.98
CCTV	Electricity	£1,000.00	£1,100.00	£1,210.00
CCTV	CCTV Maintenance	£1,000.00	£1,100.00	£1,210.00
		£2,000.00	£2,200.00	£2,420.00
Community Bus	Community Bus	£5,000.00	£5,500.00	£6,050.00
		£5,000.00	£5,500.00	£6,050.00
Grants and Donations	Grants - Section 137	£5,000.00	£5,500.00	£6,050.00
		£5,000.00	£5,500.00	£6,050.00
Projects	Queens Platinum Jubilee	£0.00	£0.00	£0.00
Projects	Extreme Wheels Sessions	£0.00	£0.00	£0.00
Projects	NEDCC - Leisure Centre Subsidy	£100,000.00	£50,000.00	£0.00
Projects	Neighbourhood Plan	£0.00	£0.00	£0.00
Projects	Loan Interest PWLB	£10,292.85	£10,292.85	£10,292.85
Projects	Loan capital PWLB	£13,022.35	£13,022.35	£13,022.35
Projects	Birchlands Log Circle - Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Parish Suite - Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Notices Boards - Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Benches (*4) - Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Transfer from Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Transfer to Capital Reserve Fund	£0.00	£0.00	£0.00
Projects	Transfer from Ear Marked Reserves	£0.00	£0.00	£0.00
Projects	Transfer to Ear Marked Reserves	£0.00	£0.00	£0.00
		£123,315.20	£73,315.20	£23,315.20
Events	Competition Prizes	£250.00	£250.00	£250.00
Events	Christmas Decorations & Activities	£6,000.00	£6,000.00	£6,000.00
Events	Village Festival	£1,250.00	£1,250.00	£1,250.00
Events	One off Events	£5,000.00	£5,000.00	£5,000.00
Events	Remembrance Day	£250.00	£250.00	£250.00
		£12,500.00	£12,500.00	£12,500.00
	TOTAL EXPENDITURE	£493,572.70	£458,225.53	£426,976.74
INCOME				
Administration	Rent	£0.00	£0.00	£0.00
Administration	Precept	£439,783.70	£404,436.53	£373,187.74
Administration	Memorial Fence Insurance Claim	£0.00	£0.00	£0.00
Administration	Wayleaves and Easements	£19.00	£19.00	£19.00
Administration	Bank Interest	£0.00	£0.00	£0.00
Administration	Leases	£500.00	£500.00	£500.00
		£440,302.70	£404,955.53	£373,706.74
Parks and Open Spaces	Allotments - Belk Lane Rent	£525.00	£525.00	£525.00
Parks and Open Spaces	Allotments - Station Road Rent	£550.00	£550.00	£550.00
Parks and Open Spaces	Rights of Way Income from DCC	£495.00	£495.00	£495.00
		£1,570.00	£1,570.00	£1,570.00
Community Building	Rent	£11,250.00	£11,250.00	£11,250.00
		£11,250.00	£11,250.00	£11,250.00
Parish Suite	Hire Income	£24,450.00	£24,450.00	£24,450.00
Parish Suite	Bar Income	£10,500.00	£10,500.00	£10,500.00

Parish Suite	Catering Income	£5,500.00	£5,500.00	£5,500.00
		£40,450.00	£40,450.00	£40,450.00
Projects	Grants received - Jubilee	£0.00	£0.00	£0.00
Projects	Grants received - Remembrance	£0.00	£0.00	£0.00
		£0.00	£0.00	£0.00
	TOTAL INCOME	£493,572.70	£458,225.53	£426,976.74
		-£0.00	£0.00	£0.00

