



To: All Members of Killamarsh Parish Council

You are Hereby Summoned to attend the Annual Parish Council meeting to be held on MONDAY 15th May 2023 at 7:00 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Mrs Gail Blank  
Clerk & Responsible Finance Officer to the Parish Council

## AGENDA

### 1 Chair's Announcements

- To receive the retiring Chairs opening announcement.

### 2 Election of the Chair

- a. To elect the Chair of the Parish Council for 23/24
- b. To complete the declaration of acceptance of office.

### 3 Election of the Vice Chair

- a. To elect the Vice-Chair of the Parish Council for 23/24
- b. To complete the declaration of acceptance of office.

### 4 Acceptance of Office Forms

- a. All Councillors to sign their acceptance of office forms.
- b. To resolve to allow Councillors to sign their acceptance of office form prior to the June 2023 Full Council meeting.

### 5 Apologies for Absence

- To note any apologies for absence given to the Clerk prior to the meeting.

### 6 Declaration of Disclosable Pecuniary & Other Interests

- a. To receive declarations of disclosable pecuniary interests {DPI} and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.
- b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

### 7 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can made be under public participation.

**8 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**9 Minutes from the previous meeting**

- a. To note the minutes of the Annual Full Parish Council meeting held on the 30th May 2022.
- b. To approve the minutes of the Full Council meeting held on the 26th April 2023.

**10 Review of Annual Policies**

- a. To consider and approve the Standing Orders - there are no changes from 22/23
- b. To consider and approve the Financial Regulations - there are no changes from 22/23
- c. To consider and approve the Members Code of Conduct -there are no changes from 22/23
- d. To consider and approve the Members & Officer Protocol - there are no changes from 22/23
- e. To consider and approve the Scheme of Delegation - the Clerk is proposing to change the allocation of places available for each committee.

**11 Approval of meeting schedule**

- To consider and approve the timetable of meetings for 23/24.

**12 Appointment of Committees**

- To appoint Members to committees in accordance with the scheme of delegation.

- a. Environment & Climate Change Committee
- b. Finance Committee
- c. Health, Safety and Well Being Committee
- d. Events and Communications Committee

**13 Review of Representation on Outside Bodies**

- To consider and approve the appointment of members to act as representatives on external bodies for 23/24. Members appointed will be required report back to full Council.

- a. Veolia Norwood
- b. Chesterfield Canal Trust
- c. CS4K (Former Bread Charity)
- d. NEDCC - Parish liaison meetings

**14 General Power of Competence**

- To confirm that the Parish Council is still eligible to use the General Power of Competence whilst conducting its business

**15 Items for discussion for a future agenda**

- Review of delegated budgets
- Section 137 Grant approval
- Planning applications

**16 Date of the Next Council Meeting**

- 22nd May 2023 - Full Council

## PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

## RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.