

Item 6a



Killamarsh Parish Council

Killamarsh Parish Office
Stanley Street
Killamarsh, S21 1EL

Tel: 0114 247 2260
Email: parish.office@killamarsh-pc.gov.uk
Website: www.killamarsh-pc.gov.uk

MINUTES OF THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE HELD ON WEDNESDAY 12 JULY 2023

Those present :

Chair : Cllr W Tinley

Councillors : Cllr S Clough, Cllr C Lacey, Cllr H Laws, Cllr J Sherman, Cllr J Windle

Officers : Mrs J France, Miss H Johnson

ENV135 Chair's Announcements

The Chair welcomed everyone to the meeting.

ENV136 Apologies for Absence

All Members were present.

ENV137 Declaration of Disclosable Pecuniary & Other Interests

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

ENV138 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public 3 minutes each to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public informed the Committee that the no parking signs that the Council had erected at the Village Green had been removed.

A member of the public referred to Item 12 and commented that no decisions should be made at a Working Party meeting. Cllr Windle said that there were recommendations made for further research. The Deputy Clerk apologised if the wording in the report didn't make this clear.

A member of the public talked about the importance of climate change and Cllrs agreed that everyone should do their part. The Chair pointed out that the Committee had previously discussed some ways in which the Council could become more environmentally friendly.

Cllr Tony Lacey who was in the audience mentioned that the piece of land owned by NEDDC at Rotherwood Road was available again if the Parish Council wanted to consider asking about a lease

again.

ENV139 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

No items were considered to require the exclusion of press and public.

ENV140 Minutes from the previous meeting

a) To approve the draft minutes of the meeting held on 14th June 2023.

RESOLVED: That the minutes of the meeting held on 14th June 2023 are a true and accurate record.

b) To receive an update on any ongoing issues not covered as an agenda item.

The Deputy Clerk provided a report for the Committee on the following:

2023/24 Top Priorities

1. CCTV – on agenda
2. Cemetery gates automation – update below
3. Birchlands play equipment – on agenda
4. Purchase of parish vehicle – not started
5. Additional allotments at Belkane – not started

Future projects

Church clock restoration – on agenda
Memorial gardens development
Community bus
Playground at Highmoor
Climate change action plan

Allotments

Two tenants have recently given up their plots at Belkane and the plots have been re-let. The current waiting list is 32 people.

Bench at Delves Road

NEDDC have agreed to install a bin near to the new bench.
The planter from the precinct has been moved up and placed at the side of the bench.

Birchlands

The path through the site that was very overgrown has been cleared and re-instated making it more accessible for wheelchairs and pushchairs. This will need to be an annual piece of work to include in any future grounds maintenance contracts.

Cemetery Gates automation

This has been approved but there are quite a few stages to it which are in progress, and need to be in the following order:

1. A brick built cubicle to house the meter needs erecting
2. National Grid will then install the supply
3. An electricity company will fit the meter
4. An electrician will do the additional wiring to enable the connection
5. Finally the automation will be fitted to the gates

NB. To note that there will be additional costs occurred for the installation of the brick built meter cubicle and for an electrician to do the wiring.

Cemetery tap

A restrictor valve is being fitted to slow down the flow.

Grounds maintenance

In the light of the issues surrounding grass cutting at some of the Parish Council parks and open spaces this season we are seeking alternative suppliers and quotations for grounds maintenance for 24/25.

Norwood Play Area

The notices that were put up to say no dogs or motorised vehicles have been taken down, so the office has asked NEDDC to create and put up an appropriate sign.

The office is in the process of getting quotes for the dropped kerb at the entrance and then an application has to be made to DCC for permission to carry out the work.

Speed Indicator Devices

The Licence has now been received from DCC to erect the SIDS. The devices are on order and we are awaiting an installation date.

Tree inspection

A tree inspection was undertaken on 31st March and we are awaiting the report and recommendations. An inspection from an alternative supplier as a comparison took place on 3rd July.

Village Green

Two no parking signs have been erected.

ENV141

Birchlands

- To consider and approve a recommendation to Full Council to purchase and install a piece of play equipment at Birchlands Park from the quotations received.

The Committee considered a report giving examples of play equipment with a naturalistic feel in keeping with the park, which was aimed at the age range of 4yrs to 12yrs. Cllr C Lacey said that in her opinion any play equipment purchased for Birchlands Park should cater for an 18 months to 5yrs age group. It was decided to look at some options for younger children before making a decision. There was then a wider discussion about the lack of play areas in West Killamarsh, which was asked to go onto a future agenda.

RESOLVED: Cllr C Lacey to provide the office with examples of the type of play equipment she would like to see at Birchlands Park and this would be considered on a future agenda.

ENV142

CCTV

- To consider and approve a recommendation to Full Council to purchase and install CCTV from the quotations received.

There was a discussion around the three quotations that had been provided to the Committee, with the Chair, Cllr Clough and the Deputy Clerk providing further information. The Chair said for Quote 1 she had been in touch with the supplier who had said that if we wanted to upgrade the cameras to HD there would be an additional cost of £200 per camera. Cllr Clough gave some information on the locations of the cameras which had been discussed with local police.

Cllr Reed was in the audience and stated that he had some experience with CCTV cameras and he would like to look at the specifications of the cameras on the quotations to ensure they were fit for purpose.

The Chair suggested that Cllr Reed, Cllr Clough and herself should get together outside of the meeting to look in more detail at what the requirements were. If possible they would meet prior to the next meeting of full council so that a recommendation could be made in time for the grant funding deadline on 31st July 2023.

RESOLVED: Cllrs Reed, Clough and Tinley to interrogate the CCTV specifications in time to provide a recommendation to Full Council.

ENV143 Church Clock

- The recent application to the Heritage Lottery Fund for restoration of the church clock was unsuccessful and therefore the Committee needs to consider and approve one of the options below:

- a) To recommend to Full Council that the Parish Council funds the restoration, two quotes have been received of £10,450 and £14,497
- b) To do nothing at this time and consider again at a later date if there is further deterioration of the clock dials

Cllr C Lacey stated that she did not think the Parish Council should pay for the restoration of the church clock as she believed it was the responsibility of the Church. After some discussion the Committee agreed that ideally the Church would fund the work. The Deputy Clerk advised that as the Church had been fundraising for a number of years to restore the church bells, and had not yet been successful in raising sufficient funds, it may be unlikely that they would have the funds available for the clock restoration. This was acknowledged, but Cllr C Lacey asked that a letter be sent to the Diocese requesting that they fund the restoration.

RESOLVED: To send a letter to the Diocese of Derby and the Revd Guest with the report and quotations for the restoration of the church clock requesting that this is funded by the Church.

ENV144 Linear Park

- To consider and approve a request to install a plaque at the wildflower garden at Linear Park.

Cllr Lacey gave the background to this request in that a former Cllr (E Thompson) had asked that a plaque be put in the wildflower area stating that the funding came from the DCC Community Leadership Fund, but this had not been agreed/actioned.

It was agreed in principle that a plaque could be erected by the former Cllr, subject to the wording being approved at Full Council.

RESOLVED: Cllr Lacey to send the draft wording to the office to go onto the agenda for the next available meeting of Full Council.

ENV145 Footpaths

- a) To consider what action should be taken (if any) to improve access on the footpath known as 'Cat's Arch'

Cllr Laws gave some background to this and said that maintaining the historic footpath was something that the Parish Council had previously done, although he acknowledged that the land was not owned by the Parish Council. He asked if the Parish Council Handypersons could add it to their schedule, or if a quote could be obtained from an outside company to clear and maintain it.

Cllr Clough said that the land does not belong to the Parish Council and it is not designated as an official footpath and therefore we should not be using public money to maintain it. The Deputy Clerk said she had recently been to have a look at the footpath and it was very overgrown with little evidence that it was used as a footpath currently. She also said that the Handypersons work limited hours and would not be able to fit this additional work into their current schedule. No other member of the Committee agreed with Cllr Laws that the Parish Council should take on the responsibility of maintaining the footpath known as Cat's Arch.

This led to a discussion of the area of land at Pingle that the Handypersons are currently maintaining on a temporary basis to give DCC time to establish who the owner of the land is. The Committee asked that DCC should be contacted about where they are with this search and asked if maintenance of the land at Pingle could go on the agenda of Full Council as it was only going to be maintained as a temporary measure.

RESOLVED: That no action should be taken by the Parish Council to maintain the footpath known as Cat's Arch.

RESOLVED: The office to contact DCC about the land at Pingle and that it should go on the agenda of Full Council to agree whether the temporary maintenance work by the Parish Council should continue.

b) To consider what action should be taken to encourage Derbyshire County Council to improve access at certain public rights of way within Killamarsh where paths have narrowed or are overgrown.

Cllr Tinley mentioned that several public rights of way within Killamarsh were not being maintained and asked the Committee if there was anything the Parish Council could do to encourage DCC to make improvements. The Committee agreed that the office should contact DCC giving a list of specific examples, which Cllr Tinley would send through to the office. The Committee asked if there was a list of footpaths within Killamarsh that made it clear who owned which footpath. The Deputy Clerk said DCC have a mapping system available which she would have a look at to see if the information could be obtained.

RESOLVED: Cllr Tinley to provide the office with a list of footpath locations/public rights of way, that were not being maintained and the office would contact DCC.

RESOLVED: The Deputy Clerk to try and find a list of footpaths for Killamarsh with information about who was responsible for them.

ENV146

Cemetery

- To note the summary report from the meeting of the Cemetery Working Party on 5th July 2023

The report was noted. The Deputy Clerk had just received a suggested schedule of works for the cemetery from the local Business who has offered to do some additional grounds maintenance at the cemetery at no cost, which she had sent around to the Committee prior to the meeting. A couple of amendments were agreed and the Committee recommended it should go to Full Council for agreement, subject to the amendments. The amendments to send to the local Business are as follows:

1. That any skip be present on a temporary basis and emptied regularly to deter fly tipping and that the location of any skip to be agreed with NEDDC and the Parish Council.
2. That no items should be removed from graves, e.g. Christmas items, as this was the responsibility of NEDDC.
3. That a clause be put into the schedule that the Business would be responsible for any damage to the graves/headstones caused by it's employees.

RESOLVED: That the schedule/offer from the local Business to do some additional work at the cemetery should be recommended to Full Council, subject to amendments.

ENV147 Items for discussion for a future agenda

- Potential of any NEDDC land in Killamarsh West to be leased/developed by KPC as a play area for children.
- Play equipment for pre-school children at Birchlands Park.
- Additional Parish Council noticeboards

Cllr Laws asked if a letter could be written to the Chief Constable of Derbyshire Police with regards to illegal parking on Bridge Street. The Committee agreed that the letter could be sent by the office as it had been discussed and agreed previously.

ENV148 Date of the Next Council Meeting

- 6th September 2023



ITEM 6b - UPDATE REPORT

TO:	Members of the Environment & Climate Change Committee
DATE:	6 th September 2023
SUBJECT:	Information about ongoing issues not included on the agenda
REPORT AUTHOR:	Judy France [Deputy Parish Clerk]

Information about ongoing issues not included on the agenda

Purpose of Report: To update members with information about ongoing issues not included on the agenda

2023/24 Top Priorities

1. CCTV – update below
2. Cemetery gates automation – update below
3. Birchlands play equipment – update below
4. Purchase of parish vehicle – not started
5. Additional allotments at Belklane – update below

Future projects

Memorial gardens development
Community bus
Playground at Highmoor
Climate change action plan

Allotments

- Four notice to improve letters have been sent out to tenants not achieving the required amount of cultivation on their plots.
- The Deputy Clerk and the handyperson have assessed the land at Belklane and have estimated that around six new allotments could be created. The ground is quite sloping so may have to be levelled up with more topsoil? Also the goal posts would have to be moved, potentially to the triangle shaped patch at the bottom right to keep them out of the way of the houses? The office is awaiting further instruction from the committee in how to proceed.

Belklane

Following requests from councillors and an official letter from Derbyshire County Council regarding the overgrown path/public right of way, running through Belklane Park, the office has commissioned a local supplier to clear the path to make it easier for access.

Birchlands play equipment

The office is awaiting further details from the committee with regards to the exact piece/s of play equipment they would like the office to obtain quotes for.

CCTV

At the meeting of Full Council on 24th July it was resolved that the installation of CCTV was approved as per the recommendation and for the office is currently waiting for the outcome of a grant application to fund the project.

Cemetery Gates automation

This is currently in and needs to be in the following order:

1. A cubicle to house the meter needs erecting - **done**
2. National Grid will then install the supply - **done**
3. An electricity company will fit the meter – **currently arranging**
4. An electrician will do the additional wiring to enable the connection
5. Finally the automation will be fitted to the gates

Church Clock

A letter was sent to the Diocese on behalf of the Parish Council asking if the Church would fund the clock restoration. A reply was received saying that they would look into any ways they could help with the funding.

Norwood Play Area

As councillors are aware there has been some instances of vandalism at Norwood. We are awaiting a report/quotation from Kompan to repair the damage.

Parking on Bridge Street

A letter was sent to the Chief Constable of Derbyshire Police asking if there was anything they could do to prevent illegal and hazardous parking on Bridge Street. A reply was received saying that it would be looked into.

Speed Indicator Devices

DCC have granted the licence to install the SIDs and we are waiting for an installation date to be confirmed.

Village Green

Two no parking signs were erected, but were removed within two week by persons unknown. Two laminated no parking notices have been wrapped around some trees using cable ties so not to damage the tree.