



## MINUTES OF THE EVENTS AND COMMUNICATIONS COMMITTEE HELD ON WEDNESDAY 10 JANUARY 2024

### Those present :

Chair : Cllr K Wood  
Vice-Chair : Cllr C Lacey  
Councillors : Cllr S Clough, Cllr C M Fletcher, Cllr J Windle  
Officers : Mrs G Blank, Mrs C Watson

### EC189 Chair's Announcements

The Chair welcomed everyone to the meeting.

### EC190 Apologies for Absence

Apologies have been received from Cllr S Reed and Cllr C Lacey and the reasons given were accepted.

### EC191 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None

### EC192 Adjournment for Public Participation

A member of the public was in attendance who wanted to give his feedback on the 2023 Remembrance Service. He commented that the march started before the parade marshall had everyone in position. He asked why in previous years the band had said they do not March but were able to in 2023.

The resident also felt that the scout band had been treated poorly and some of the comments made about their abilities unnecessary. The resident felt the younger generation should be encouraged to take part in the parade so that it is protected in future.

### EC193 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

There were no items that required the exclusion of the press and public.

### EC194 Minutes from the previous meeting

a. To approve the draft minutes of the Events Committee meeting held on 1st November 2023.

**RESOLVED: That the minutes of the Events and Communications Committee meeting held on the 1st November 2023 are a true and accurate record.**

b. To receive an update on any ongoing issues not covered as an agenda item.

The majority of the leaks in the Parish Suite have been resolved with the exception of those relating to the roof. Issues with the kitchens gas supply being cut off are also being looked at by NEDCC.

**EC195 Remembrance Sunday**

a. To receive any feedback on the 2023 service

The Events Manager felt that the changes put in place for 2023 were a vast improvement. The March did set off slightly early but all the road closures were in place and the band had said that they were ready, the Events Manager was not aware that the Parade Marshall would start the parade.

b. To consider and approve any amendments to the 2024 service.

The Clerk suggested that the Council consider changing the format of the event. Having a Church led service in the Parish Suite prior to the march to the War Memorial where the main service is held and then returning to the suite for refreshments.

It was agreed that the Events Manager book the band for the 2024 and when it is known who will be replacing Revd Helen a discussion on how the event will look take place prior to the road closure applications.

**EC196 Christmas Projects**

a. To receive a complaint regarding the Christmas Lights

Both the Clerk and Chair of the Council received a telephone complaint from a residents sister to say the Councils efforts were poor at the side of other councils in the area.

The Clerk explained that other Councils had far larger budgets for Christmas lights and were also able to plug their lights into the lamppost electricity supply.

b. To consider the options for 2024 Christmas decorations.

It was agreed that the Council look into having half a dozen Christmas lights wired into the street lights on Bridge Street and fewer Christmas trees on the lamp posts along Sheffield Road. The Clerk suggested that the tree lights could be clustered around the village so it covered a wider area rather than just on one road.

Cllr Clough suggested that the shops be encouraged to get involved and decorate their windows.

A resident in attendance offered to provide a nativity scene in the memorial gardens and Councillors thanked him.

c. To receive feedback on the Christmas Events held in 2023.

The Clerk updated Councillors on the events held over the Christmas and New Years period and said they had been well received by those that attended.

The New Years eve party went very well and the bar staff work really hard to keep up with customer demand. Some adjustments on age limits and ticket prices are to be implemented for the 2024 event.

Cllr Clough asked for his thanks to all the staff involved in the event to be recorded.

**EC197**

### **Community Events**

a. To ratify the decision to hold Funtopia Day

Unfortunately Funtopia are ceasing to trade so the event is to be cancelled. The Events Manager is looking for an alternative for the Village festival.

b. To consider and approve how the Community Awards project will work

The Clerk suggested a working party be set up and ideas on how this could work be discussed and brought back to the next Events meeting in March.

c. To receive information regarding Live and Local and approve any action to be taken.

The lady from Live and Local gave a presentation on the services they provide. The organisation put on productions and shows at affordable prices for local communities. They are funded by the Arts Council, County Councils and NEDCC to subsidise these events. They have been in existence for 30 yrs.

Its free to join the network and all promotional materials are provided, the Parish Council would need to arrange the sale of tickets.

There is a minimum fee of £370 per show and ticket sales above this are split 70/30.

All the shows are performed by professional companies and there is a wide variety of shows / performances available to choose from.

The Parish Council is able to join the network with no obligation to book an event.

**RESOLVED: That the Parish Council joins up to the Live and Learn network.**

d. To consider and approve Easter events.

The Events Manager suggested a kids Easter party with entertainment similar to the Children's Christmas party. Councillors were in agreement.

e. To consider and approve the D Day Celebration event.

The Events Manager and Clerk updated the Councillors on the plans for D Day celebrations.

In the Suite there will be a tea dance with a 40's singer and either a fish and chip meal or an afternoon tea.

It is also planned to invite the Heritage Society to put on a display in the Suite and open it up to the public.

Decorate the village in bunting and encourage shops to put up flags.

**EC198**

### **Community Activities**

a. To approve the appointment of Active Regeneration subject to funding success.

**RESOLVED: That subject to funding success Active Regen are appointed.**

b. To consider whether to continue with the 2025 Calendar competition due to the low sales of the 2024 Calendar.

The Clerk informed Councillors that there had been very few sales of the calendar and little interest in the 2025 competition. Councillors agreed that it was pointless carrying on with the 2025 project.

The Clerk suggested that the remaining calendars be offered to residents for a donation.

**RESOLVED: That the 2025 competition is cancelled and the remaining 2024 calendars or offered to residents for a donation.**

**EC199 Purchase of Equipment**

a. To consider and approve the purchase of a dish washer for the Parish Suite.

The Clerk informed Councillors that the dish washer in the Parish Suite has been condemned and said a replacement would be between £1,000 and £2,500. The Clerk suggested one currently on sale at £943 plus VAT.

**RESOLVED: That the Clerk can purchase a dish washer for the Parish Suite.**

b. To ratify the decision to change suppliers of the Tills.

At the full Council meeting in November the Clerk had informed the Council that following due diligence checks the company originally chosen was not suitable. Till point were therefore chosen as the preferred supplier.

**RESOLVED: That Till point are appointed as the supplier for the Parish Suite Tills.**

**EC200 Items for discussion for a future agenda**

- To inform the Clerk of any items for a future agenda.

**EC201 Date of the Next Council Meeting**

- To note the date of the next full council meeting is scheduled for 6th March 2024.