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To: **All Members of Killamarsh Parish Council Environment and Climate Change Committee**

You are Hereby Summoned to attend a meeting of the Parish Council to be held on WEDNESDAY 10th April 2024 at 6:30 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Mrs Gail Blank  
Clerk & Responsible Finance Officer to the Parish Council

## AGENDA

### **1 Chair's Announcements**

- To receive the Chair's opening announcements.

### **2 Apologies for Absence**

- To note apologies for absence given to the Clerk prior to the meeting.

### **3 Declaration of Disclosable Pecuniary & Other Interests**

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

### **4 Adjournment for Public Participation**

- To adjourn the meeting for 15 minutes to allow members of the public 3 minutes each to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

### **5 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

### **6 Minutes from the previous meeting**

a) To approve the draft minutes of the meeting held on 13th March 2024.

b) To receive an update on any ongoing issues not covered as an agenda item (attached).

### **7 Litter & Dog Bins**

- To consider and approve a replacement dog bin between 39 and 41 Peacock Close. The lid is missing and a resident has complained about the smell and that dog waste is being thrown onto their garden.

The cost of installing a replacement bin, with a chute is £364.76 + VAT.

## **8 Village Green**

- To consider and approve the installation of six planters on the Village Green from the quotations received.

Quote 1: £1080 + VAT - 6 x 1.2m square wooden sleeper planters

Quote 2: £1436.64 - 6 x 1.2m square wooden sleeper planters

Quote 3: £1770 + VAT - 6 x 1m square heavy duty plastic planters

Quote 4: £3300 + VAT - 6 x 1m square wood effect planters

## **9 Benches**

a) To consider and approve a replacement bench at the top of Long Lane at the junction with Mansfield Road due to damage and wear on the slats.

b) To consider and approve a replacement bench at the bus stop on High Street near the war memorial. This bench has been removed as it had badly deteriorated.

The cost of a 5 foot Jesmond Bench is £310.00 + VAT.

## **10 Wildlife**

- To consider whether to take any action with regards to the Hedgehog Highway project (attached).

## **11 Parks and Open Spaces**

- To consider the next course of action with regards to Crofters Close Play Area (Birch Park) after NEDDC have agreed to discuss a proposal from the Parish Council to potentially lease the park.

## **12 Trees and hedges**

- To consider whether to engage a arboricultural consultant in Summer 2024 to undertake a tree survey of all trees on Parish Council land, providing a report, plan and recommendations. An approximate cost for this would be £1500.

The other option is to have a tree surgeon visit to recommend any essential work that is needed as happened in 2023. Summer is the preferable time to assess the trees as it is easier to identify any dead branches.

## **13 Planning**

- To consider a request from a resident for the Parish Council to investigate what options there are in relation to agreeing the street names for the developments at Primrose and Westthorpe.

## **14 Items for discussion for a future agenda**

- To notify the Clerk of any matters for inclusion on the agenda for future meetings.

## **15 Date of the Next Council Meeting**

- TBC as per the new 2024/25 meeting schedule to be confirmed at Full Council

#### PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

#### RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

#### PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

#### CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office ([parish.office@killamarsh-pc.gov.uk](mailto:parish.office@killamarsh-pc.gov.uk)) in advance of the meeting which will be read out under the public participation session.



## MINUTES OF THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE HELD ON WEDNESDAY 13 MARCH 2024

Those present :

Councillors : Cllr S Clough, Cllr J Sherman, Cllr J Windle

Officers : Mrs J France

### ENV220 Chair's Announcements

In the absence of the Chair and Vice Chair of the Committee, Cllr Clough Chaired the meeting.

### ENV221 Apologies for Absence

Apologies have been received from Cllr C Lacey and Cllr W Tinley and the reasons given were accepted.

### ENV222 Declaration of Disclosable Pecuniary & Other Interests

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

### ENV223 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public 3 minutes each to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

There were no members of the public in attendance.

### ENV224 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**RESOLVED: That members of the press and public should be excluded from agenda item 12b due to personal information being discussed.**

### ENV225 Minutes from the previous meeting

a) To approve the draft minutes of the meeting held on 14th February 2024.

**RESOLVED: That the minutes of the meeting held on 14th February 2024 are a true and accurate**

**record.**

b) To receive an update on any ongoing issues not covered as an agenda item.

The Deputy Clerk had provided a written report with updates of ongoing items.

There had since been a further response from Derbyshire County Council regarding a request by the Parish Council for extra safety measures on the road approaching Killamarsh Infants, due to an increase in cars speeding past the school. The reply said that the location did not meet any of the collision criteria required at the present time for the introduction of speed reducing measures in addition to the zebra crossing already in place. Cllr Clough agreed to follow this up further with Cllr Charlotte Cupit, the cabinet member for highways at Derbyshire County Council.

**RESOLVED: That Cllr Clough would speak to Cllr Cupit at DCC about the issues with speeding outside schools in Killamarsh.**

With regards to the update on locations for the ANPR cameras Cllr Clough has three locations, but for the fourth, the ideal location is on a lamppost that is currently overgrown with trees, so the camera would not be able to get accurate readings. The Committee asked if the Office could find out who the trees belonged to so they could be asked to have them pruned to clear the lamppost.

**RESOLVED: That the Deputy Clerk would try and find out who owned the trees on Rotherham Road near to the entrance to Veolia.**

**ENV226**

#### **Litter & Dog Bins**

- To consider the installation of a new dog bin on Beech Crescent following a request from a resident. The cost would be £364.76 + VAT, plus an ongoing charge for emptying of £4.26 per empty.

All members agreed that this was an appropriate location for a dog bin and that there was some money set aside in the budget for this.

**RESOLVED: That the installation of a new dog bin on Beech Crescent is approved.**

**ENV227**

#### **Parks and Open Spaces**

a) To consider a request from a resident to improve the play area at Belk Lane with regards to repairing the zipwire, painting the goalposts and brightening up the faded play equipment.

The committee wanted to ascertain with NEDDC why the zipwire had been taken out of action and if a repair was possible or if not what the cost would be for having it removed. The Deputy Clerk said that the Handyperson should be able to repaint the goalposts. With regards to a general brighten up/painting of the equipment, it was decided to arrange a site visit so that the committee members could get a better idea of what needed doing.

**RESOLVED: To contact NEDDC about the zipwire; to ask the Handyperson to paint the goalposts; to arrange a site visit for the Committee to the playground.**

b) To consider what actions are needed to take forward the development of a playground at Highmoor.

The Committee asked the Deputy Clerk to speak to NEDDC about the availability of s106 monies related to the development at Woodall Way and to check with CISWO to ensure they had no objections to a play area being created on their land at High Moor that the Parish Council lease. The Committee would like local schools to be involved in the design of the play area, once appropriate fundings and permissions were in place.

**RESOLVED: To contact NEDDC regarding s106 funding and CISWO regarding any necessary permissions to use the land.**

**ENV228 Policies**

- To consider and approve the KP3 CCTV Policy.

**RESOLVED: That the KPC3 CCTV Policy is approved by the Committee and will now go to Full Council.**

**ENV229 Climate Change**

- To consider and approve the installation of solar panels on Killamarsh Community Hub from the updated quotes received. Killamarsh Parish Council have recently been successful in their application for up to £15,000 from Derbyshire Environmental Trust for the installation of solar panels to help address environmental issues and climate change.

Quote three was the preferred option for the following reasons: It is a local company; having a local base reduces the carbon footprint for both the installation and for attending site in future; a clearer breakdown of costs and savings was provided on the quotation and in communications received from the company; the company has the most positive online reviews for products and services.

Cllr Windle asked if the installation of mesh around the panels be considered to protect the panels from damage.

**RESOLVED: That Navitas Solar Installations Ltd are approved to install solar panels on Killamarsh Community Hub, subject to final approval by the funding body.**

**RESOLVED: To look into the provision of mesh that could be installed at the same time as the panels so the scaffolding could be utilised.**

**ENV230 Memorial Gardens**

a) To consider and approve a planting scheme for the central space at the Memorial Gardens where there used to be a cherry tree.

A recommendation and quote had been received for a ground cover shrub, with flowers in Spring and berries in Autumn. The quote was approved as very reasonable, but there was some concern that the berries may be toxic so the office was asked to go back to the suppliers for an alternative.

**RESOLVED: That a similar non-toxic shrub at the same price was approved if available.**

b) To consider an appropriate memorial or plaque for the central space at the Memorial Gardens.

The Committee said that before the cherry tree had been removed from the space there had been a plaque in place dedicated to the person who gave the land at the Memorial Gardens to the Parish Council and therefore a similar plaque would be suitable.

**RESOLVED: To establish the whereabouts or wording of the previous plaque and to reproduce it as necessary.**

**ENV231 Cemetery**

a) To consider an amendment to the permit application form to clarify the permitted memorial height at Killamarsh Cemetery.

It was agreed that the amendments by NEDDC made the measurements and maximum height of headstones and memorials clear. Cllr Clough asked that the following point be added in the notes to memorial masons section: "Should the Memorial Masons act outside of the rules it is wholly

their responsibility to rectify any issues immediately and to manage the process with as little upset and inconvenience as possible to those involved"

**RESOLVED: That the amendments are approved subject to the inclusion of the additional wording.**

b) To consider a further response from the company who installed two recent memorials at Killamarsh Cemetery which exceed the permitted height.

This item was discussed in closed session due to the sensitive nature of the personal data involved.

**RESOLVED: The Committee agreed to adhere to the request from the memorial masons company in this instance with the proviso that from now on the NEDDC specified height of all memorials was strictly adhered to.**

**ENV232 Items for discussion for a future agenda**

- A damaged bench at the top of Long Lane
- Leasing Birch Park from NEDDC
- Establishing the plans for playgrounds at the Westthorpe development site from the building contractors and NEDDC.

**ENV233 Date of the Next Council Meeting**

- 10th April 2024

The meeting closed at 7.30pm.



## Item 6b - Update Report

<b>TO:</b>	Members of the Environment & Climate Change Committee
<b>DATE:</b>	10 <sup>th</sup> April 2024
<b>SUBJECT:</b>	Information about ongoing issues not included on the agenda
<b>REPORT AUTHOR:</b>	Judy France, Deputy Parish Clerk

### **Information about ongoing issues not included on the agenda**

**Purpose of Report:** To update members with information about ongoing issues not included on the agenda

#### **Allotments**

The next site visit is planned for the morning of 23<sup>rd</sup> April. There are currently 33 people on the allotment waiting list. 2024/25 invoices have been sent out with a copy of the updated tenancy agreement, which incorporates the changes to the allotment policy in 2023.

#### **Belkane**

The office has reported the flooding via the DCC online reporting portal and has also contacted Cllr Renwick from DCC to ask for assistance. No further information has been received.

The Office have spoken to NEDDC and they are going to send costings for either repairing or removing the zipwire. The Handyperson will be painting the goalposts as soon as the weather improves. NEDDC have said that the playground equipment is due to be painted this year as per the terms of our contract with them.

#### **Birchlands**

The office is still waiting for the updated quote from the supplier selected to install the football goal posts and basketball net, to include the cost of a wet pour or similar surface adjacent to the basketball net. The office has tried several times to call and email, but no response has been received, so a new company may have to be sought.

#### **CCTV**

Progress so far:

- To arrange an unmetered supply certificate from the National Grid – DONE
- To confirm the lamp post numbers for the CCTV cameras – DONE
- To register with the Information Commissioner's Office (ICO) – DONE
- To register with an electricity supplier - DONE
- To confirm the lamp post numbers for the ANPR cameras:
  - Sheffield Road 53702 or 53702
  - Mansfield Road 54353 (Junction with Woodhall or 53452 (near bus stop)
  - High Street/Upperthorpe Road – 53329
  - Rotherham Road – Cant read the number due to the trees – IN PROGRESS – as requested the Office have identified the owner of the land where the trees are encroaching on the selected post, and have written to them asking if the trees could be pruned.



- CCTV policy – APPROVED
- To arrange testing of the lamp posts
- To apply to DCC for an installation licence

#### **Grounds maintenance**

There have been some positive comments about the work done by the new grounds maintenance operative, especially in relation to Killamarsh Cemetery. There have been some issues with the operative getting access to Birchlands due to cars being parked in front of the gate. A laminated no parking sign has been put up and a permanent sign is being investigated.

#### **High Moor**

As requested the Office have contacted CISWO with regards to any permissions needed to develop a playground at Highmoor and are waiting for their reply.

The Office via Cllr Clough have received confirmation from NEDDC that:

*With regards the s106 monies from the development at High Moor, the s106 agreement relating to the development Land at Mansfield Road, Killamarsh (17/00509/FL) states that the off-site public open space contribution is for/towards the enhancement and improvement of existing play facilities located at High Moor Recreation Ground, Killamarsh. The contributions were Index Linked, so the contributions would not be the exact same figures as stated in the agreement; it is anticipated that there will be £29,998.49 off-site public open space contribution and £7,140.27 off-site public open space maintenance contribution.*

#### **Memorial Gardens**

Hobsons have planted some ground cover shrubs in the central area where the cherry tree used to be and will be adding some bulbs in the Autumn..

#### **Parish Vehicle**

The new parish lease vehicle will be delivered on 16<sup>th</sup> April. The office will seek to obtain quotes for a magnetic wrap.

#### **Speed Indicator Devices**

The SIDs were installed at the end of November 2023. The Office has contacted DCC with regards to plugging the SIDs into the electricity on the posts due to the batteries only lasting a few days.

#### **Westthorpe housing development**

The Office wrote to NEDDC Planning with regards to detailed proposals/plans for play areas on the site and received the following response:

*The Council have not received a reserved matters application for this site yet. A phasing scheme plan Rev D has been discharged under 24/00071/Discon which allows for a youth facility – details to be included as part of the reserved matters application. Also shown on this plan (attached) is an area of LEAP and 4 areas of LAP (play areas) – details to be included as part of the reserved matters application.*

Item 6B - Westscape dev.



## ITEM 10

### Hedgehog Highway Project

#### Email received from Linda Cook:

I'm writing to tell you about my Hedgehog Highway Project, which over 240 Parish, Town & Community Councils are taking part in. Many more are adding it to their next council meeting agendas. Please read about the project here: [Hedgehogs R Us Highway Project - Hedgehogs R Us](#)

The following video should also tell you all that you need to know: [Highway Video](#)

I really hope you choose to take part as together we can make the whole of the UK hedgehog friendly!

Follow the project on Facebook: Hedgehogs R Us.

My name is Linda Cook and I am the founder of Hedgehogs R Us. After 4 years of helping to raise awareness of the plight of Hedgehogs in my local town, I spent lockdown wondering what more I could do to help our prickly pals. My first project was born: The Hedgehogs R Us Highway Project!

A Hedgehog Highway is a 5 inch gap in a fence or wall allowing access for Hedgehogs. Other names include 'Hedgehog Door', 'Hedgehog Hole' and 'Hedgehog Tunnel'. These gaps are essential in the battle to prevent the extinction of our endangered spiky friends. The Hedgehog Highway allows hedgehogs to: Forage for food/Meet mates to breed/Access nesting sites

Why should I get a Hedgehog Highway Surround?

- Hedgehog Highway Signs look super cute!
- They raise awareness to hedgehogs' struggle for survival
- They create a talking point, encouraging others to create a highway of their own and take part in the project
- Money from the sale of every Hedgehog Sign is donated to help the rescue of sick and injured hedgehogs



#### Hedgehog Highway Retail Bundle

£150.00