



MINUTES OF THE EVENTS AND COMMUNICATIONS COMMITTEE HELD ON WEDNESDAY 31 JULY 2024

Those present :

Chair : Cllr K Wood
Vice-Chair : Cllr C Lacey
Councillors : Cllr S Clough, Cllr C Eggington, Cllr C M Fletcher, Cllr S Reed, Cllr J Sherman
Officers : Mrs G Blank, Miss H Johnson

EC230 Chair's Announcements

The Chair welcomed everyone to the meeting.

EC231 Apologies for Absence

Apologies have been received from Cllr J Windle

EC232 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None

EC233 Adjournment for Public Participation

A salsa teacher was in attendance to speak to the Council to ask for a reduced rate for his classes and party nights. The Council thanked him for attending and said as the matter was on the agenda it would be discussed further at this point.

EC234 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

RESOLVED: That due to the nature of business being conducted items 8b and 11 are to be held in closed session.

EC235 Minutes from the previous meeting

a. To approve the draft minutes of the Events and Communications Committee meeting held on 5th June 2024 .

RESOLVED: That the minutes of the meeting held on the Events and Communications Committee are a true and accurate record.

b. To receive an update on any ongoing issues not covered as an agenda item.

EC224 - Beacon - the Clerk showed Councillors a photo of the beacon at Hornsea, which they all liked. The Clerk reported that she had the information she required to put together the planning application and would be speaking to Cllr Clough to plot the exact position on a map.

EC225 - Room 2, Hub - the Clerk informed Councillors that the Lease agreement has now been signed.

EC236 Village Festival

a. To receive feedback from the Village Festival

The Clerk gave the Committee feedback received and the Council agreed some points were worth considering.

The 2024 event was deliberately kept small as it was the first one, the Council now has a better idea what works and what improvements we can make.

b. To consider changing the name of future Village Festivals to Village Fete

The Clerk asked the Committee if they wanted to rename the event as Festival implies a music related event and suggested Fete, Gala or Family Fun Day.

RESOLVED: That the Village Festival is renamed as Village Fete for 2025

c. To decide on the date of the 2025 Village Fete / Festival

RESOLVED: That the date of the 2025 Village Festival is Sunday 6th July 2025

EC237 Parish Suite

a. To consider and approve allowing Extreme Wheels to use the Parish Suite on a Wednesday evening for the Winter youth programme from October 2024 to March 2025.

Extreme Wheels have funding for the winter youth programme and want to once again bring it to Killamarsh. They have approached the Clerk and asked if they can use the Suite as the Hub was too small once the programme took off. The only day currently not committed is Wednesday although there is interest in this evening.

The Parish Councils only contribution required to the project is to provide a safe space, everything else is funded.

The Committee agreed that providing something for the youths of Killamarsh is one of their priorities especially over the winter months.

RESOLVED: That Extreme Wheels are permitted to use the Parish Suite for the winter youth programme from October 2024 to March 2025.

b. To consider, and if applicable, approve a reduced rate for a private hirer wanting regular hires.

Due to the nature of this subject this agenda item was discussed in close session.

The Committees considered the request for a reduced rate for both dance classes and social events. The Council considered how much it costs to open the Suite against the hire rate once VAT is deducted and concluded that they could not afford to run the Suite at a loss.

Although Councillors thought this was a great addition to the Suite, the Salsa dancer isn't a

Killamarsh resident and it is a business.

Wednesday evenings are now committed to the Extreme Wheels project until the end of March 2025. If the Salsa dancer can fit around current bookings he would be welcome to use the Suite but at the £30 per hour rate.

The Parish Council is also happy for the Salsa dancer to hire the Suite for party nights on a Friday or Saturday but at the non resident rate of £60 per hour and the event finishing by 12.30pm. Should the first event generate good income over the bar the Council would consider a reduction on the next event and this may continue as long as bar sales continue to stay at a suitable level (equivalent to an average party booking).

RESOLVED: That the hirers request for a reduced rate is rejected.

c. To receive feedback from the marketing strategy working party meeting.

Cllr Reed fed back from the initial marketing strategy. The main focus of the meeting was how to generate commercial interest in the Suite for meetings and training.

It was agreed packages need to be put together to include catering.

The Committee asked about the catering facilities in the Suite and the Clerk confirmed that she was no further forward.

Councillors were concerned about how much the Council was potentially losing without these facilities and the lack of urgency from NEDDC to resolve the problem.

The Clerk was asked to investigate how much it would be to have the gas supply reinstated. Councillors also asked the Clerk to withhold payment of the next quarter service charge until the issue is resolved. It was agreed that this action be recommended to Full Council for approval.

The Clerk said she would contact NEDDC for an update.

It was agreed that with the Events Manager now leaving another meeting should be arranged.

d. To consider future events for the Parish Suite.

The Clerk revisited the list of events already discussed and informed Councillors that at the minute, with the Events Manager leaving, the office had no capacity to arrange anything other than the Remembrance event and Christmas events.

EC238 Remembrance Sunday

- To consider and approve the format for Remembrance Sunday event.

It was agreed to keep the same format for the Remembrance Sunday event but hold the reception at the Suite rather than the Hub.

RESOLVED: That the format for the Remembrance Service will remain the same as in previous years.

EC239 Christmas Projects

a. To consider and approve the options for the village Christmas Lights.

The Clerk had circulated a report with options to the Committee prior to the meeting and Councillors discussed the options.

RESOLVED: That the Council purchase 6 of the abstract design motifs from Blacheres for the lamp posts on Bridge Street and the Merry Christmas Motive is purchased for the Community Hub. The Council will also purchase 40 Christmas trees with coloured lights for the usual lampposts around the village and also a tree for the Parish Suite from Hobson's.

The Clerk asked Councillors if they wanted to replace the damaged tree in the precinct. Councillors agreed to this and also asked the Clerk to look into having an electricity supply put near the tree.

RESOLVED: That a replacement tree for the precinct is authorised.

b. To consider and approve the Christmas Events.

The Clerk made the following suggestions:

Christmas Craft Fayre

Breakfast with Santa

Dronfield Brass Band

Christmas Social afternoon with 'Just Us' choir, bingo, quiz and buffet.

RESOLVED: The Christmas events are approved.

Councillors also consider the New Years Party. It was agreed that the event should be limited to 85-90 people and that a doorman would be needed on the night.

RESOLVED: That tickets for the New Years Party will be £10 for adults and Children over 16, £5 for under 16's. Price of the ticket includes a buffet.

EC240 Staffing

a. Following an email received from NEDCC consider and approve, if applicable, increasing the casual bar staff rate of pay from the national minimum wage of £11.44 to the national living wage of £12.

RESOLVED: That the casual bar staff hourly rate is increased to the national living wage of £12.

b. To consider and recommend to the Health, Safety and Wellbeing Committee the options to replace the Events and Marketing Manager.

Due to the nature of this subject this agenda item was discussed in close session.

The Clerk present a couple of options which were discussed by the Committee and a recommendation to the Health, Safety and Wellbeing Committee was agreed subject to the Clerk speaking to current staff members.

RESOLVED: That the Committees recommendations are put to the Health, Safety and Wellbeing Committee for approval.

EC241 Items for discussion for a future agenda

- To notify the Clerk of any matters for inclusion on the agenda for future meetings.

Parish Suite - refrigeration of stock room

Parish Suite - PA System

Marketing Working Party

Future Events

EC242 Date of the Next Council Meeting

- To note the date of the next Events & Communications Committee meeting is scheduled for 2nd October 2024 at 6.30pm.

MEETING CLOSED 20:15