



# Killamarsh Parish Council

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To: All Members of Killamarsh Parish Council Finance Committee

You are Hereby Summoned to attend a meeting of the Parish Council to be held on MONDAY 12th June 2023 at 7:00 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Mrs Gail Blank  
Clerk & Responsible Finance Officer to the Parish Council

## AGENDA

### 1 Chair's Announcements

- To receive the Chairs opening announcement.

### 2 Apologies for Absence

- To note any apologies for absence given to the Clerk prior to the meeting.

### 3 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

### 4 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can made be under public participation.

### 5 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

### 6 Minutes from the previous meeting

- a) To approve the draft minutes of the Finance Committee meeting held on 17th April 2022.
- b) To receive an update on an ongoing issues not covered as an agenda item.

### 7 Appointment of the Vice Chair

- To consider and approve the appointment of the Vice Chair to the Committee.

## **8 Internal Audit**

- a) To receive the Internal Auditors report and consider how any issues raised may be resolved.
- b) To make recommendations to Full Council.
- c) To consider and approve the appointment of the internal auditor for the 23/24 accounts.

## **9 Year End**

- a) To consider the responses to the Annual Governance Statement and recommend them to Full Council for approval.
- b) To receive the figures in the Annual Accounts Statement for 22/23 and recommend to Full Council their approval.

## **10 Finances**

### **10.1 Bank Reconciliation**

- To receive and check the bank reconciliation for April 2023
- To receive and check the bank reconciliation for May 2023

### **10.2 Receipts and Payments**

- To receive and check the receipts and payments for April 2023
- To receive and check the receipts and payments for May 2023

### **10.3 Direct Debits**

- To receive and approve the list of direct debits

## **11 Bank Accounts**

- a) To review the current bank mandate and approve the details are still correct.
- b) To resolve to remove the former Councillors from the mandate.
- c) To consider and approve adding additional bank signatories to the mandate.

## **12 Items for discussion for a future agenda**

- To receive any agenda items for a future meeting.

## **13 Date of the Next Council Meeting**

- a) to consider the appropriate time for future Finance Committee meetings.
- b) 18th September 2023

## PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

## RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

## CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office ([parish.office@killamarsh-pc.gov.uk](mailto:parish.office@killamarsh-pc.gov.uk)) in advance of the meeting which will be read out under the public participation session.