



To: **All Members of Killamarsh Parish Council**

You are Hereby Summoned to attend a meeting of the Parish Council to be held on MONDAY 26th June 2023 at 7:00 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Mrs Gail Blank
Clerk & Responsible Finance Officer to the Parish Council

AGENDA

1 Chair's Announcements

- To receive the Chairman's opening announcement.

2 Apologies for Absence

- To note any apologies for absence received by the Clerk prior to the meeting.

3 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests {DPI} and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

4 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can made be under public participation.

5 Reports from County and District Councillors & Invited Guests

- To receive reports from County Councillors, District Councillors and other Invited guests.

6 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

7 Minutes from the previous meeting

a) To approve the draft minutes of the Annual meeting of the Parish held on the 15th May 2023. (attached)

b) To approve the draft minutes of the Annual Parish Council meeting held on 15th May 2023. (attached)

8 Finance Committee

- a) To note the minutes of the meeting held on the 12th June 2023. (attached)
- b) To receive recommendations from the Committee to accept the internal auditors report and the approve the actions to be taken. (report attached)
- b) To receive and approve the Committees recommendation to appoint Faye Hazlehurst as the internal auditor for the 23/24 accounts.

9 Annual Governance and Accountability Return (AGAR)

- a) To receive the Finance Committees recommendation to approve and sign the Annual Governance Statement for 2022/23 (attached).
- b) To receive the Finance Committees recommendation to approve and sign the Annual Accounting Statements for 2022/23 (attached).

10 Events & Communications Committee

- a. To receive the minutes of the meeting held on the 7th June 2023 (attached).

11 Environment & Climate Change Committee

- a. To receive the minutes of the meeting held on the 14th June 2023.
- b. To receive the Committees recommendation to approve the revised Allotments policy.
- c. To consider and approve the Committees recommendation to install electronic gates to the Cemetery.

12 Parish Suite

- a. To receive the notification that the funding application for the refurbishment of the Parish Suite has been granted and approve the acceptance of the offer.
- b. To appoint a replacement member of the working party.
- c. To approve the working party progressing the refurbishment of the Parish Suite inline with agreed budgets.

13 Parish Office Building

- To consider and approve the use of the current Parish Office Building for the handymen, storage of equipment and archiving of Council documents.

14 Community Hub / CLOC Building

- To consider and approve the lighting replacement for more energy efficient bulbs in the Community Hub.

15 Planning

- To receive the list of Planning applications and decision notices previously circulated to Councillors and decide upon any action needed to be taken (list of applications since last meeting attached).

16 Section 137 - Approval of Grants

- a. To consider and approve the recommendation of the working group to approve the application from Killamarsh Natterchat Group.
- b. To consider and approve an application received from the Heritage Society.
- c. To receive a report from the Heritage Society on their grant application in 2022 and note the repayment of unspent funds.
- d. To receive a report from Killamarsh Methodist Church on their grant application in 2022.

17 Reports from Members

- To receive reports from Parish Councillors who have attended recent meetings or events on behalf of the Parish Council including representation on external bodies:
 - a. Veolia Norwood
 - b. Chesterfield Canal Trust
 - c. Community Support for Killamarsh (Bread Charity)
 - d. NEDDC/Parish Liaison

18 Items for discussion for a future agenda

- To notify the Clerk of any matters for inclusion on the agenda for future meetings.

19 Date of the Next Council Meeting

- 24th July 2023.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office (parish.office@killamarsh-pc.gov.uk) in advance of the meeting which will be read out under the public participation session.