



MINUTES OF THE ANNUAL MEETING OF THE FULL COUNCIL HELD ON MONDAY 15 MAY 2023

Those present :

Chair : Cllr S Clough

Vice-Chair : Cllr K Wood

Councillors : Cllr C Curzon, Cllr D Drabble, Cllr C M Fletcher, Cllr T Lacey, Cllr C Lacey, Cllr H Laws, Cllr B Morris, Cllr S Reed, Cllr B Rice, Cllr J Sherman, Cllr W Tinley, Cllr J Windle

Officers : Mrs G Blank, Mrs J France

1 Chair's Announcements

The Chair welcomed everyone to the meeting.

2 Election of the Chair

a. To elect the Chair of the Parish Council for 23/24

There were two nominations for the Chair of the Parish Council for 23/24:

Cllr T Lacey - nominated by Cllr C Lacey, seconded by Cllr Windle

Cllr S Clough - nominated by Cllr Tinley, seconded by Cllr Drabble

Cllr T Lacey received 7 votes and Cllr Clough received 7 votes. Cllr Clough as the outgoing Chair had a casting vote and used it to vote for himself.

RESOLVED: That Cllr Stephen Clough is elected as Chair of the Parish Council for 2023/24.

b. To complete the declaration of acceptance of office.

The Declaration of Acceptance of Office was signed by the Chair in the presence of the Parish Clerk.

3 Election of the Vice Chair

a. To elect the Vice-Chair of the Parish Council for 23/24

There were two nominations for the Vice-Chair of the Parish Council for 23/24:

Cllr T Lacey - nominated by Cllr Windle, seconded by Cllr C Lacey

Cllr Wood - nominated by Cllr Drabble, seconded by Cllr Curzon

Cllr T Lacey received 7 votes and Cllr Wood received 7 votes. Cllr Clough as the Chair had a casting vote and used it to vote for Cllr Wood.

RESOLVED: That Cllr Kevin Wood is elected as Vice-Chair of the Parish Council for 2023/24.

b. To complete the declaration of acceptance of office.

The Declaration of Acceptance of Office was signed by the Vice-Chair in the presence of the Parish Clerk.

4 Acceptance of Office Forms

a. All Councillors to sign their acceptance of office forms.

All Councillors signed their acceptance of office forms in the presence of the Parish Clerk.

5 Apologies for Absence

Apologies had been received from Cllr C Eggington due to a prior commitment.

6 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

7 Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public stated they had spoken to the Charities Commission about the former Bread Charity and said that the Charities Commission were conducting an investigation. The Chair asked the Parish Clerk if she had heard from the Charities Commission and she said no. Cllr Windle asked if it was legal for the Parish Council to elect representatives to CS4K (former Bread Charity) if the Bread Charity was potentially under investigation. The Clerk said that a Parish Council representative did not need to be elected until 2025 as per the current terms. Cllr C Lacey asked why Cllr Wood had not declared his interest in Item 13a as he is a trustee of CS4K (former Bread Charity). The Chair said that as Cllr Wood is a new councillor he was still learning about all the requirements and would state his interest at the relevant item in the agenda. There was a further discussion with contributions from Cllr Laws, Cllr Wood, Cllr Windle and the Chair with regards to the constitution of the Bread Charity and the role that parish councillors had previously had. The Chair stated it had all been recorded in previous Parish Council minutes and that he would seek clarification.

A member of the public asked if Birchlands Park could have some improvements made to the play area for children and the Chair said this could be looked at by the Environment & Climate Change Committee.

8 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

RESOLVED: That no items required the exclusion of the Press and Public.

9 Minutes from the previous meeting

a. To note the minutes of the Annual Full Parish Council meeting held on the 30th May 2022.

The minutes were noted.

b. To approve the minutes of the Full Council meeting held on the 26th April 2023.

RESOLVED: That the minutes of the Full Council meeting held on 26th April 2023 are a true and accurate record.

10 Review of Annual Policies

a. To consider and approve the Standing Orders - there are no changes from 22/23

RESOLVED: That the Standing Orders are approved.

b. To consider and approve the Financial Regulations - there are no changes from 22/23

RESOLVED: That the Financial Regulations are approved.

c. To consider and approve the Members Code of Conduct -there are no changes from 22/23

RESOLVED: That the Members Code of Conduct is approved.

d. To consider and approve the Members & Officer Protocol - there are no changes from 22/23

RESOLVED: That the Members & Officer Protocol is approved.

e. To consider and approve the Scheme of Delegation - the Clerk is proposing to change the allocation of places available for each committee.

The Clerk had proposed that the limit of 6 Councillors per committee be lifted to enable more Councillors to be involved, however only 6 Councillors had expressed an interest in each committee so it was decided to keep it as it is.

RESOLVED: That the Scheme of Delegation is approved with no changes.

11 Approval of meeting schedule

To consider and approve the timetable of meetings for 23/24.

It was noted that the NEDDC meeting schedule had not as yet been finalised and therefore if there were any future meeting clashes for those Councillors serving at both District and Parish level then the Parish Council timetable of meetings could possibly be adjusted.

The Clerk stated that the AGAR would not be ready for the 22nd of May so suggested that with Council approval the next meeting of Full Parish Council should be Monday 26th June 2023, which was agreed.

Cllr Windle suggested that some committees may be able to meet during the day, and it was agreed that individual committees could discuss this at their first meeting.

RESOLVED: That the timetable of meetings for 23/24 is approved, subject to any necessary amendments.

Appointment of Committees

- To appoint Members to committees in accordance with the scheme of delegation.

a. Environment & Climate Change Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr C Lacey, Cllr Laws, Cllr Sherman, Cllr Tinley and Cllr Windle.

RESOLVED: That the nominations for committee members of the Environment & Climate Change Committee are approved.

Councillors were asked for nominations for the position of Chair for the Environment & Climate Change Committee:

Cllr C Lacey - nominated by Cllr Fletcher, seconded by Cllr J Windle

Cllr Tinley - nominated by Cllr Clough, seconded by Cllr Drabble

Cllr C Lacey received 7 votes and Cllr Tinley received 7 votes. Cllr Clough as the Chair had a casting vote and used it to vote for Cllr Tinley.

RESOLVED: That Cllr Tinley is elected as Chair of the Environment & Climate Change Committee

b. Finance Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr Drabble, Cllr Fletcher, Cllr C Lacey, Cllr T Lacey and Cllr Tinley.

RESOLVED: That the nominations for committee members of the Finance Committee are approved.

Councillors were asked for nominations for the position of Chair for the Finance Committee:

Cllr Fletcher - nominated by Cllr C Lacey, seconded by Cllr Morris

Cllr Clough - nominated by Cllr Drabble, seconded by Cllr Tinley

Cllr Fletcher received 7 votes and Cllr Clough received 7 votes. Cllr Clough as the Chair had a casting vote and used it to vote for himself.

RESOLVED: That Cllr Clough is elected as the Chair of the Finance Committee.

c. Health, Safety and Well Being Committee

The Clerk read out the list of Councillors nominations:

Cllr Curzon, Cllr Drabble, Cllr Eggington, Cllr T Lacey, Cllr Rice and Cllr Windle

RESOLVED: That the nominations for committee members of the Health, Safety & Wellbeing Committee are approved.

Councillors were asked for nominations for the position of Chair for the Health, Safety & Wellbeing Committee:

Cllr Rice - nominated by Cllr C Lacey, seconded by Cllr J Windle
Cllr Curzon - nominated by Cllr Drabble, seconded by Cllr Tinley

Cllr Rice received 7 votes and Cllr Curzon received 7 votes. Cllr Clough as the Chair had a casting vote and used it to vote for Cllr Curzon.

RESOLVED: That Cllr Curzon is elected as the Chair of the Health, Safety & Wellbeing Committee.

d. Events and Communications Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr Fletcher, Cllr C Lacey, Cllr Reed, Cllr Wood and Cllr Windle

RESOLVED: That the nominations for committee members of the Events & Communications Committee are approved.

Councillors were asked for nominations for the position of Chair for the Events & Communications Committee:

Cllr C Lacey - nominated by Cllr C Lacey, seconded by Cllr Fletcher
Cllr Wood - nominated by Cllr Drabble, seconded by Cllr Tinley

Cllr C Lacey received 7 votes and Cllr Wood received 7 votes. Cllr Clough as the Chair had a casting vote and used it to vote for Cllr Wood.

RESOLVED: That Cllr Wood is elected as the Chair of the Events & Communication Committee.

Cllr Windle left the meeting at 7.40pm.

13 Review of Representation on Outside Bodies

- To consider and approve the appointment of members to act as representatives on external bodies for 23/24. Members appointed will be required report back to full Council.

a. Veolia Norwood

RESOLVED: That Cllr Drabble, Cllr C Lacey & Cllr T Lacey will represent the Parish Council and provide feedback to the Council.

b. Chesterfield Canal Trust

RESOLVED: That Cllr Laws will represent the Parish Council and provide feedback to the Council.

c. CS4K (Former Bread Charity) - not required to be reviewed until 2025

d. NEDCC - Parish liaison meetings

RESOLVED: That Cllr Laws will represent the Parish Council and provide feedback to the Council.

14 General Power of Competence

To confirm that the Parish Council is still eligible to use the General Power of Competence whilst conducting its business.

The Clerk provided a report for Council explaining the criteria for using the General Power of Competence and the Council were happy for the Council to continue to use it.

RESOLVED: The Parish Council confirmed that it is still eligible to use the General Power of Competance to conduct its business.

15 Items for discussion for a future agenda

- AGAR Approval
- Review of delegated budgets
- Section 137 Grant approval
- Planning applications
- Cemetery Grass Cutting
- Community bus

16 Date of the Next Council Meeting

The next meeting of Full Council is Monday 26th June 2023.

The meeting closed at 7.50pm.