

Killamarsh Parish Suite - General Hire Charges



**Killamarsh
Parish Council**

Booking Conditions

- 1) All bookings are subject to £50 non-refundable booking deposit (included in the total hire charge) (**payable at time of booking**).
- 2) All bookings are also subject to a base rate of a £100 waiver / deep clean deposit, **payable at time of booking**. This will be refunded within 10 working days after the event, **subject to T&C's being met**.
- 3) A supplement is payable on the damage waiver / deep clean deposit for 18th/21st birthday parties of £50 (total maximum payable £150).
- 4) All booking time slots are subject to availability and must include setting up and packing up (and any DJ services). Additional setup / clear up time is chargeable at £10 per 30 minutes.
- 5) Bar only available as part of a minimum 4 hour block booking.

PAYMENT OF FULL INVOICE MUST BE MADE NO LATER THAN 2 WEEKS BEFORE THE FUCTION DATE.

Party Event Block Bookings	Fee	Details
Childrens Parties - 4 hour slots		
Saturday 11.00am to 3.00pm		
Sunday 11.00am to 3.00pm		
Sunday 6.00pm to 10.00pm		
Without bar	£100.00	
With bar	£150.00	Minimum spend of £300 required, or difference is to be made up to the minimum value via a bar surcharge.
18th or 21st Parties - Friday / Saturday Nights Only		
6.00pm - 11.30pm (12.30am with bar extension)		
Includes Bar	£250.00	Minimum spend of £500 required, or difference is to be made up to the minimum value via a bar surcharge.
1 hour Bar Extension	£70.00	Last orders either 11.00pm, or 12.00am if extension is requested.

Other Single Event Block Bookings	Fee	Details
Sunday to Thursday Nights		
6.00pm - 10.30pm (11.30pm with bar extension)		
Without bar	£80.00	
With bar	£150.00	Minimum spend of £350 required, or difference is to be made up to the minimum value via a bar surcharge.
1 hour Bar Extension	£70.00	Last orders either 10.00pm, or 11.00pm if extension is requested.
Friday Nights		
6.00pm - 11.30pm (12.30am with bar extension)		
Includes Bar	£200.00	Minimum spend of £400 required, or difference is to be made up to the minimum value via a bar surcharge.
1 hour Bar Extension	£70.00	Last orders either 11.00pm, or 12.00am if extension is requested.
Saturday Nights		
6.00pm - 11.30pm (12.30am with bar extension)		
Includes Bar	£230.00	Minimum spend of £400 required, or difference is to be made up to the minimum value via a bar surcharge.
1 hour Bar Extension	£70.00	Last orders either 11.00pm, or 12.00am if extension is requested.

Commercial Bookings	Fee	Details
Bar not included during daytime & bookings not available on Friday or Saturday evenings		Includes use of projector and AV system & 40% cost reduction for Hot Drinks Provision.
Commercial Hire (meetings, awards events, training & conferences)	£40.00	Per hour. Half hour additions available.
	£140.00	4 Hour Block Booking. (An additional free 1.5 hours if just an evening booking with Bar hire.)
	£260.00	8 Hour Block Booking.
	£340.00	12 Hour Block Booking.
Additional Bar Hire (with evening Block Booking 6.00pm - 10.30pm only)	£70.00	Minimum spend of £300 required, or difference is to be made up to the minimum value via a bar surcharge.
1 hour Bar Extension	£70.00	Last orders either 10.00pm, or 11.00pm if extension is requested.

Local Group Bookings	Fee	Details
Bar not included during daytime & bookings not available Friday or Saturday evenings		Includes use of projector and AV system.
Health, Wellbeing, and Fitness Groups	£25.00	Per hour. Half hour additions available.
Community Groups (Killamarsh Only)	£12.50	Per hour. Half hour additions available.
Community Groups (Killamarsh Only)	£45.00	4 Hour Block Booking. (1 additional free hour if an evening booking with Bar hire.)
Bar Hire (Block Booking 6.00pm - 10.30pm only)	£70.00	Minimum spend of £300 required, or difference is to be made up to the minimum value via a bar surcharge.

Additional Service Charges	Fee	Details
Water Urn & Crockery - Block Bookings Only	£30.00	flat rate (own consumables required).
Hot Drinks Provision - Tea / Coffee / Sugar / Milk	£1.25	per cup/person (total number to be indicated at time of booking, minimum booking of 8 people).
Use of Commercial Kitchen (Hourly Rate)*	£40.00	per hour (includes use of all equipment).
Use of Commercial Kitchen (Single 3.5 Hour Block)*	£100.00	1 Block available per event, any additional hours chargeable at above hourly rate.
Use of smaller Community Kitchen*	£0.00	Only available when Water Urn / Hot Drinks Provision / Buffet only is booked.*
Conference Presentation Pack	£25.00	A-Board, pens and nameplates.
Use of inflatables	£40.00	flat rate.

ALL PRICES ARE INCLUSIVE OF VAT

*Commercial / Community Kitchen to be cleaned down after use and left in a clean state, otherwise a cleaning surcharge of £25.00 will be applied. Users must use own tea towels.