



## MINUTES OF THE ANNUAL MEETING OF THE FULL COUNCIL HELD ON MONDAY 20 MAY 2024

### Those present :

Chair : Cllr S Clough

Vice-Chair : Cllr K Wood

Councillors : Cllr C Curzon, Cllr D Drabble, Cllr C Eggington, Cllr T Lacey, Cllr C Lacey, Cllr H Laws, Cllr S Reed, Cllr W Tinley, Cllr J Windle

Officers : Mrs G Blank, Mrs J France

### **22/437 Chair's Announcements**

There were no announcements.

### **22/438 Election of the Chair**

a. To elect the Chair of the Parish Council for 24/25.

Cllr Tinley nominated Cllr Clough for Chair of the Parish Council and this was seconded by Cllr Wood. There were no other nominations and all councillors present voted in favour of Cllr Clough.

**RESOLVED: That Cllr Stephen Clough is elected as Chair of the Parish Council for 2024/25.**

b. To complete the declaration of acceptance of office.

The Declaration of Acceptance of Office was completed by the Chair in the presence of the Parish Clerk.

### **22/439 Election of the Vice Chair**

a. To elect the Vice-Chair of the Parish Council for 24/25.

Cllr C Lacey nominated Cllr T Lacey for Vice-Chair of the Parish Council and this was seconded by Cllr Windle.

Cllr Drabble nominated Cllr Wood for Vice-Chair of the Parish Council and this was seconded by Cllr Tinley.

The two nominations were put to a vote and the result was 4 votes for Cllr T Lacey and 7 votes for Cllr Wood.

**RESOLVED: That Cllr Kevin Wood is elected as Vice-Chair of the Parish Council for 2024/25.**

b. To complete the declaration of acceptance of office.

The Declaration of Acceptance of Office was completed by the Vice-Chair in the presence of the Parish Clerk.

### **22/440 Apologies for Absence**

Apologies have been received from Cllr B Rice, Cllr M Fletcher, Cllr B Morris and Cllr J Sherman.

**22/441 Declaration of Disclosable Pecuniary & Other Interests**

a. To receive declarations of disclosable pecuniary interests {DPI} and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011(section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

**22/442 Adjournment for Public Participation**

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

There were no comments.

**22/443 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960**

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**RESOLVED: That no items required the exclusion of the press and public.**

**22/444 Minutes from the previous meeting**

a. To approve the draft minutes of the Full Council meeting held on 29th April 2024.

**RESOLVED: That the minutes of the Full Council meeting held on 29th April 2024 are a true and accurate record.**

b. To receive an update on any ongoing issues not covered as an agenda item.

The Clerk informed the Council that the work on installing the partition wall in the Community Hub was complete and the next stage would be to draw up a hire agreement between the Parish Council and the Heritage Society.

The Clerk informed the Council that the owner of the property at Canal Bridge where the Parish Council own a parcel of land has agreed to the terms of the sale of the land and has instructed his solicitors to draw up the necessary paperwork.

**22/445 Review of Annual Policies**

a. To consider and approve the Standing Orders - there are no changes from 23/24

**RESOLVED: That the Standing Orders are approved for 2024/25.**

b. To consider and approve the Financial Regulations - new Financial Regulations have been received but need to be reviewed by the Finance Committee prior to Full Council approval

**RESOLVED: That the review of the new Financial Regulations by the Finance Committee is approved.**

c. To consider and approve the Members Code of Conduct -there are no changes from 23/24

**RESOLVED: That the Members Code of Conduct for 2024/25 is approved.**

d. To consider and approve the Members & Officer Protocol - there are no changes from 23/24

**RESOLVED: That the Members & Officer Protocol is approved for 2024/25.**

e. To consider and approve the Scheme of Delegation - amendments to budget allocation to Committees.

**RESOLVED: That the Scheme of Delegation is approved for 2024/25.**

**22/446 Approval of meeting schedule**

- To consider and approve the timetable of meetings for 24/25.

It was agreed to change next years Annual Council Meeting to 12th May due to a clash with an NEDDC meeting on the planned date of the 19th May. A revised timetable of meetings would be circulated and added to the website. It was agreed that meeting dates could be amended if needed if there were any further clashes with NEDDC meetings.

**RESOLVED: That the timetable of meetings for 2024/25 is approved.**

**22/447 Appointment of Committees**

- To appoint Members to committees in accordance with the scheme of delegation for 2024/25.

a. Environment & Climate Change Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr C Lacey, Cllr Laws, Cllr Sherman, Cllr Tinley and Cllr Windle.

**RESOLVED: That the nominations for committee members of the Environment & Climate Change Committee are approved.**

b. Finance Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr Drabble, Cllr Fletcher, Cllr C Lacey, Cllr T Lacey and Cllr Tinley.

**RESOLVED: That the nominations for committee members of the Finance Committee are approved.**

c. Health, Safety and Well Being Committee

The Clerk read out the list of Councillors nominations:

Cllr Curzon, Cllr Drabble, Cllr T Lacey, Cllr Rice. Cllr Tinley and Cllr Windle.

**RESOLVED: That the nominations for committee members of the Health, Safety & Wellbeing Committee are approved.**

d. Events and Communications Committee

The Clerk read out the list of Councillors nominations:

Cllr Clough, Cllr Eggington, Cllr Fletcher, Cllr C Lacey, Cllr Reed, Cllr Sherman, Cllr Wood and Cllr Windle.

As there were eight members of the Council who wished to be on this committee the Council agreed to increase the Events & Communications Committee membership to eight.

**RESOLVED: That the membership of the Events & Communications Committee be increased to eight and the nominations are approved.**

**22/448 Review of Representation on Outside Bodies**

- To consider and approve the appointment of members to act as representatives on external bodies for 24/25. Members appointed will be required report back to full Council.

a. Veolia Norwood

It was agreed that a specific representative was not needed as meetings with Veolia could be arranged for all members of the Council as and when required. Cllr C Lacey asked if a meeting could be arranged for June and if Councillors could have a tour of the site.

**RESOLVED: For the Clerk to request a meeting with Veolia for all Councillors as required.**

b. Chesterfield Canal Trust

**RESOLVED: That Cllr Laws will represent the Parish Council and provide feedback to the Council.**

c. CS4K (Former Bread Charity)

Not required to be reviewed until 2025. The treasurer of CS4K provides feedback to the Parish Council as required.

d. NEDCC - Parish liaison meetings

It was noted that there hadn't been a meeting for some time.

**RESOLVED: That any Councillor could attend these meetings if they start up again.**

**22/449 General Power of Competence**

- To confirm that the Parish Council is still eligible to use the General Power of Competence whilst conducting its business.

The criteria for this are that at least two thirds of the total number of councillors are elected and not co-opted and that the Clerk has a suitably recognised qualification such as the Certificate in Local Council Administration (CiLCA).

**RESOLVED: That the Parish Council is still eligible to use the General Power of Competence to conduct its business.**

**22/450 Items for discussion for a future agenda**

- To approve the annual accounts.
- The closed church yard at St Giles.
- It was requested that a letter be sent to NEDDC on behalf of the Parish Council concerning an

incident at the Skate Park.

**22/451 Date of the Next Council Meeting**

The date of the next Full council meeting is 24th June 2024.

The meeting closed at 7.30pm.