



MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 29 APRIL 2024

Those present :

Chair : Cllr S Clough

Vice-Chair : Cllr K Wood

Councillors : Cllr C Curzon, Cllr C Eggington, Cllr C M Fletcher, Cllr T Lacey, Cllr C Lacey, Cllr H Laws, Cllr B Rice, Cllr J Sherman, Cllr W Tinley, Cllr J Windle

Officers : Mrs G Blank, Mrs J France

22/418 Chair's Announcements

The Chair welcomed everyone to the meeting and requested that Item 15b be moved to before Item 8 on the agenda as the member of the public reporting on that item had to leave the meeting early. This was agreed by all present.

22/419 Apologies for Absence

Apologies have been received from Cllr D Drabble, Cllr B Morris and Cllr S Reed and the reasons given were accepted.

22/420 Declaration of Disclosable Pecuniary & Other Interests

a. To receive declarations of disclosable pecuniary interests (DPI) and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b. To receive, consider and record Members requests for DPI dispensation (section 31 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

22/421 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public, 3 minutes each, to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public wanted to ask the Council if there was anything they could do about a new building that had been erected on Rose Way in Killamarsh in place of a demolished garage as it was causing some issues for neighbouring properties. They said that they and their neighbours had not been consulted about or informed of the extent of the new building. The Chair of Council said this would come under North East Derbyshire District Council and asked if Cllr T Lacey could look into it as he is on the planning committee at NEDDC.

22/422 Reports from County and District Councillors & Invited Guests

No reports were received. Cllr C Renwick from Derbyshire County Council had sent her apologies for the meeting.

22/423 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

RESOLVED: That Item 14 required the exclusion of the press and public due to personal information being discussed.

22/424 Minutes from the previous meeting

a. To approve the draft minutes of the Full Council meeting held on 25th March 2024.

RESOLVED: That the minutes of the Full Council Meeting held on 25th March 2024 are a true and accurate record.

b. To receive an update on any ongoing issues not covered as an agenda item.

The Clerk informed the Council that Vicky Sharpe had been appointed to the position of Caretaker/Cleaner for the Parish Suite and she would hopefully be starting work on the 13th May 2024.

22/425 Finance Committee

a. To receive the minutes of the Finance Committee meeting held on the 8th April 2024.

The minutes were received.

b. To receive and note the Parish Suite Refurbishment end of project report.

The project report was received and noted. The Chair thanked the Clerk for achieving some cost savings on the refurbishment.

c. To receive and note the April to March 2024 budget report.

The budget report was received and noted.

d. To approve the proposed redistribution of Earmarked Reserves and their allocation to the appropriate Committee.

The Clerk explained how this would enable committees to manage their own funds more efficiently. Reserve pots for specific items such as a refresh or repairs to the Parish Suite and Community Hub, plus for the potential lease or purchase of a parish vehicle would help with future planning and budgeting. Cllr Clough proposed that this was a good idea and should be approved and Cllr C Lacey seconded it. All were in agreement.

RESOLVED: That the redistribution of Earmarked Reserves is approved.

22/426 Environment & Climate Change Committee

a. To receive the minutes of the Environment and Climate Change Committee meeting held on the 10th April 2024.

The minutes were received.

22/427 Planning

- To determine any action required on the planning application information, from lists circulated by the office previously.

Planning application NED24/00071/DISCON was discussed, which was the application to discharge

condition 8, and had been approved by North East Derbyshire District Council. Cllr C Lacey did not think that this should have been approved by NEDDC and said that too many discharge conditions were being approved that fundamentally altered original planning applications. Cllr Clough said that he is looking into this at district level, but often information and reports were only coming through after decisions had been made.

22/428 Section 137 - Approval of Grants

a. To receive the project end report from Killamarsh Conservation Group

The report was received and the Council were satisfied with the information that had been provided.

b. To approve the working party members to consider the applications received in April 2024.

RESOLVED: That the working party to consider the April 2024 applications would be Cllrs Tinley, Sherman and C Lacey.

22/429 Policies

a. To consider and approve the Grants Policy recommended to Full Council by the Finance Committee

RESOLVED: That the Grants Policy is approved.

b. To consider and approve the Reserves Policy recommended to Full Council by the Finance Committee

RESOLVED: That the Reserves Policy is approved.

c. To consider and approve the Corporate Risk Assessment Policy & Register

RESOLVED: That the Corporate Risk Assessment Policy & Register is approved.

d. To consider and approve the Internal Audit Policy

RESOLVED: That the Internal Audit Policy is approved.

e. To consider and approve the Risk Management and Internal Control Policy.

RESOLVED: That the Risk Management & Internal Control Policy is approved.

22/430 Killamarsh Community Hub

- To receive the quotes for the stud wall in the Community Hub and consider and approve the best course of action.

A report had been provided by the Clerk showing three like for like quotations to fit a stud wall to enable the Heritage Society to have a space in the Hub, with a recommendation to go with Option 2, which was the most cost effective. Cllr T Lacey suggested that Option 1 as the mid-price quote might be better, as the cheapest was not always the best. The Clerk said that she was confident that the contractor for Quote 2 would do a good job. The majority of the Council with the exception of Cllrs C and T Lacey agreed to appoint Option 2 to fit the stud wall in the Community Hub.

Cllr Laws asked what would happen if other groups in Killamarsh made a similar request to the Parish Council as the Heritage Society had, with the potential cost implications. The Chair said that no other such requests had been received, but if it did happen then each request would be

considered on a case by case basis.

RESOLVED: That the contractor who provided the quote at Option two is selected to fit the stud wall in the Community Hub.

22/431 Land Issues

- Canal Bridge lease - to receive correspondence from the owner and consider and approve the appropriate course of action.

This was discussed in closed session and a course of action was approved by the Council.

RESOLVED: That a letter should be sent to the owner of the Canal Bridge property informing them of the approved course of action regarding the Parish Council land.

22/432 Reports from Members

To receive reports from Parish Councillors who have attended recent meetings or events on behalf of the Parish Council including representation on external bodies:

a. Veolia Norwood

Nothing to report.

b. Community Support for Killamarsh (CS4K - formerly the Bread Charity)

Mrs J Wormleighton gave an update for the Parish Council on the 2023/24 year end accounts of CS4K, which showed a healthy balance of funds, including the value of some investments which was increasing year on year. She said that the charity had supported the recent friendship lunch that was held in the Parish Suite and that they were looking to support further community events in the future.

c. Chesterfield Canal Trust

Cllr Laws said he had not attended any recent meetings, but had asked for upcoming meeting dates so that he could go and then feedback to the Parish Council with any recent updates.

d. NEDDC/Parish Liaison

Nothing to report

22/433 Residents Correspondence

- To receive, consider and resolve how to respond to any correspondence.

a. NEDDC Chairs Charity appeal

Cllr C Lacey suggested a donation of £500 to the appeal for funds towards Ashgate Hospital and this was agreed by all Members.

RESOLVED: That the Parish Council should donate £500 to the NEDDC Chair's Charity Appeal.

22/434 Items for discussion for a future agenda

- Conference / PA System for the Parish Suite
- Parking in disabled spaces with no blue badge on display in the sports centre car park
- To consider and approve the draft calendar of meetings for 2024/25

22/435 Public Feedback

- To allow members of the public, 3 minutes each, to provide feedback on the meeting. No resolutions can be made under this agenda item.

No feedback received.

22/436 Date of the Next Council Meeting

20th May 2024 - Annual Parish Meeting at 6.00pm and Annual Parish Council Meeting 7.00pm

The meeting closed at 7.43pm.