



To: All Members of Killamarsh Parish Council Environment and Climate Change Committee

You are Hereby Summoned to attend a meeting of the Parish Council to be held on WEDNESDAY 14th February 2024 at 6:30 PM KILLAMARSH COMMUNITY HUB.

Yours sincerely

Mrs Gail Blank
Clerk & Responsible Finance Officer to the Parish Council

AGENDA

1 Chair's Announcements

- To receive the Chair's opening announcements.

2 Apologies for Absence

- To note apologies for absence given to the Clerk prior to the meeting.

3 Declaration of Disclosable Pecuniary & Other Interests

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

4 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public 3 minutes each to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

5 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

6 Minutes from the previous meeting

- a) To approve the draft minutes of the meeting held on 24th January 2024.
- b) To receive an update on any ongoing issues not covered as an agenda item.

7 Speed Indicator Devices

- To consider a request from Killamarsh Infant & Nursery School for the installation of a Speed Indicator Device on the approach to the school, near to the crossing.

8 Planting

- To consider and approve the 2024 summer planting scheme.

9 Memorial Gardens

- To consider and approve a request from the Killamarsh WI for them to plant a new memorial tree with associated plaque, to replace their original one that has blown down. This is to commemorate 80 years of the WI in Killamarsh.

10 Parks and Open Spaces

- To consider and approve a recommendation to Full Council to join the Open Spaces Society at an annual cost of £45.

The Open Spaces Society (OSS) is Britain's oldest national conservation body, founded in 1865. They are a charity registered in England and Wales as a successor to the Commons, Open Spaces and Footpaths Preservation Society. Their principal work includes helping members protect their local common land, town and village greens, open spaces and public paths, and answering their queries. They advise the Department for Environment, Food and Rural Affairs and the Welsh government on applications for works on common land, and are notified by local authorities whenever there is a proposal to alter the route of a public right of way. They campaign for changes in legislation to protect paths and spaces.

The Parish Office has recently contacted the OSS for advice about parking on the Village Green.

11 Birchlands

- To consider and approve the funding and installation of goal posts and a basketball net at Birchlands Park.

12 Climate Change

- To consider and approve the options for installation of solar panels at Killamarsh Community Hub.

Killamarsh Parish Council have recently been successful in their application for £15,000 from Derbyshire Environmental Trust for the installation of solar panels to help address environmental issues and climate change.

13 Parish Vehicle

- To consider the requirements and lease costs for the parish vehicle from May 2024 or the potential purchase of a suitable used vehicle as an alternative.

14 Items for discussion for a future agenda

- CCTV policy
- Climate Change policy

15 Date of the Next Council Meeting

- 13th March 2024

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which will give reasons for the public's exclusion in accordance with the Public Bodies (Admission to Meetings Act) 1960.

RECORDING OF COUNCIL MEETINGS

Under the Openness of Local Govt. Bodies Regulations 2014, the Council, members of the public and press may film, record or photograph a formal Council meeting when the meeting is in public session. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting. Any members of the public shall not speak for more than three minutes unless permitted by the Chair. A question asked by a member of the public during public participation shall not require a response or debate during the meeting though the Chair may direct that a written response will be provided subsequent to the meeting.

CORONAVIRUS

Killamarsh Parish Council will continue to monitor Covid-19 and act accordingly. Attendees are encouraged to register their attendance on arrival and to use the hand sanitiser provided. Members of the public who are unable to attend can email their questions to the Parish office (parish.office@killamarsh-pc.gov.uk) in advance of the meeting which will be read out under the public participation session.

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Killamarsh Parish Council

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MINUTES OF THE ENVIRONMENT AND CLIMATE CHANGE COMMITTEE HELD ON WEDNESDAY 24 JANUARY 2024

Those present :

Chair : Cllr W Tinley

Vice-Chair : Cllr H Laws

Councillors : Cllr S Clough, Cllr J Sherman

Officers : Mrs J France, Miss H Johnson

ENV192 Chair's Announcements

The Chair welcomed everyone to the meeting and reminded the Committee about the visit to Birchlands Park the following morning to decide the location for the installation of the Tots Bus.

ENV193 Apologies for Absence

Apologies have been received from Cllr C Lacey and Cllr J Windle.

ENV194 Declaration of Disclosable Pecuniary & Other Interests

a) To receive declarations of disclosable pecuniary interests and personal and prejudicial interests from members on matters to be considered at the meeting in accordance with the Localism Act 2011 (section 30 to 33). Officers are required to make a formal declaration about council contracts where the employee has a financial interest in accordance with the LGA 1972, s117.

None received.

b) To receive, consider and record Councillors requests for dispensation (Section 13 Localism Act 2011) in connection with items on this agenda. Applications for this must be made in writing to the Clerk prior to the meeting.

None received.

ENV195 Adjournment for Public Participation

- To adjourn the meeting for 15 minutes to allow members of the public 3 minutes each to make representation on the business of the agenda for the meeting. No resolutions can be made under public participation.

A member of the public voiced concern about flooding at their property due to the large amount of rainfall in October 2023, which had collected at the bottom of Belkane Park. They had been advised by Derbyshire County Council to use sandbags, but the resident did not think they provided enough protection from the large build up of water, and they had been having issues for a while whenever there was heavy rain. The member of the public was concerned for the damage this flooding could do to their property in future and they already had instances of damp and black mould on some of their property walls. This matter is on the agenda to discuss.

ENV196 Exclusion of the Press and Public - Public Bodies (Admissions to Meetings Act) 1960

- To consider and resolve any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

RESOLVED: That the press and public should be excluded from Item 11 due to sensitive and confidential information being discussed.

ENV197 Minutes from the previous meeting

a) To approve the draft minutes of the meeting held on 15th November 2023.

RESOLVED: The minutes of the meeting held on 15th November 2023 are a true and accurate record.

b) To receive an update on any ongoing issues not covered as an agenda item.

2023/24 Top Priorities

1. CCTV – update below
2. Cemetery gates automation – update below
3. Birch lands play equipment – update below
4. Parish vehicle – next meeting
5. Community bus – resolved at Full Council

Future projects

Memorial gardens development
Playground at Highmoor
Climate change action plan

Allotments

All allotments are currently tenanted and there are 33 people on the waiting list. The next date for a site visit is the morning of Tuesday 13th February if any committee members would like to attend.

Birchlands play equipment

The Tots Bus is in the process of being ordered, and quotations for the football posts and a basketball net will be brought to the next meeting.

CCTV

Locations have been approved by DCC and the next stages are as follows:

- To arrange an unmetered supply certificate from the National Grid
- To register with an electricity supplier
- To register with the Information Commissioner's Office (ICO) and pay a data protection fee if required
- To ensure the CCTV policy is up-to-date and complies with current legislation
- To arrange testing of the lamp posts
- To apply to DCC for an installation licence

Cemetery gates automation

This is due to be completed in January 2024.

Neighbourhood Plan

The next meeting of the neighbourhood plan working group is Tuesday 30th January at 1pm.

Norwood

We are still awaiting the outcomes of the two licence applications to DCC to install a dropped kerb at the entrance to the playground and to install a new noticeboard near to the roundabout by the Sandwich Junction.

The new swing seat, to replace the one that was vandalised, is due to be delivered and installed at the beginning of February.

Cllr Tinley voiced concern for the amount of time it is taking for a response to be received regarding the licence applications.

RESOLVED: The Deputy Clerk to contact DCC to see if there are any updates.

Speed Indicator Devices

The SIDs were installed at the end of November 2023. They work via rechargeable batteries and due to the devices being situated in busy traffic locations the batteries are not lasting more than a week or two. As two people are needed to change the batteries this is being co-ordinated on a monthly basis, so there will be some periods of time when the SIDs will not be in action.

The Committee were concerned about the time the batteries lasted before they needed charging. They requested the office contact DCC to enquire about plugging the SIDs directly into the electricity supply.

RESOLVED: To contact DCC regarding electricity connections for the SIDs.

Tree maintenance

The office is waiting for a date from the agreed company for the essential tree work to be undertaken. The diseased tree at the Village Green is being left in situ at this time.

Village Green

There was a meeting of a village green working party on 12th December where the following ideas were discussed:

- Installation of low post and rail fencing around the grass area, leaving gaps for access and leaving the access roads clear.
- Installation of a kerb.
- Installation of picnic tables to encourage residents to use the Village Green as an open space.
- Planting flower beds and/or shrubs.
- Planting of new trees.
- Designating the narrow end of the Village Green as a parking space for the users of the Village Green, and fencing off the rest.
- Assessing the grass verge between the hedge line and the access road as a potential parking area.

An on-site working party meeting will be arranged in due course.

The Deputy Clerk has contacted Derbyshire County Council regarding the installation of a kerb along the main roadside of the Green. DCC had replied to say they did not have the funding to do this, but confirmed that the Parish Council could potentially commission this work themselves if they applied for a licence and used a contractor on the DCC approved list. The cost for this could be around £10,000.

Any legalities around sectioning off part of the Green for parking would need to be looked into by contacting NEDDC/DCC and the Open Spaces Society <https://www.oss.org.uk/>

RESOLVED: The Deputy Clerk to arrange an on site Village Green working party meeting and to invite Killamarsh Conservation Group.

ENV198 Policies

a) To consider and approve any amendments needed to the DRAFT KPC3 CCTV Policy

Cllr Tinley mentioned a useful guide found from GOV.uk that can be sent to all councillors for policy recommendations. Cllr Clough voiced the importance of adhering to Data Protection through a detailed policy.

RESOLVED: The office to send the draft CCTV policy to the ICO for recommendations.

b) To consider and approve any amendments needed to the DRAFT KPC69 Grit Bin Policy

RESOLVED: The Grit Bin Policy is recommended to Full Council for approval.

ENV199 Grit & Grit Bins

a) To consider a request for a new grit bin on Laburnum Grove

RESOLVED: It is recommended to Full Council that a grit bin should be installed near to the top of Laburnum Grove.

b) To consider a request for a new grit bin on Woodall Way

RESOLVED: It is recommended to Full Council that a grit bin should be installed on Woodall Way, High Moor.

ENV200 Memorials

a) To consider and approve the font, layout and cost for a plaque to remember the people affected by the 1998 incident at the SARP UK Plant (attached).

Cllr Tinley stated preference to the quality of quote 1, however Cllr Clough and Cllr Sherman thought this was a large price difference to quote 2. All Cllrs in agreement that quote 2 is preferred in the Traditional Brass option.

RESOLVED: The traditional brass option in quote 2 to be ordered and fixed in the Parish Suite entrance with the layout and font shown.

b) To consider a request from a resident to create a miners memorial for High Moor Colliery, which closed in 1992 (attached).

Cllr Laws suggested contacting Killamarsh Heritage Society for a possible collaboration on this. All councillors agreed this would be a good idea.

RESOLVED: The office is to contact Killamarsh Heritage Society to enquire about collaboration with the miners memorial request.

ENV201 Parks and Open Spaces

a) To consider any action required following a complaint by a resident about water running onto Church View from Belkane Park (photos attached).

Cllr Laws said that before the houses on Church View were built there was a large pond at the bottom of Belkane Park. Cllr Clough said that there was a drainage culvert at the bottom of the park installed by Derbyshire County Council, which the Parish Council have previously spent time keeping clear. The members of the public who raised this concern and were in attendance, confirmed the location of their property with the councillors. The councillors assured them this will be looked into further and in the first instance asked the office to contact DCC as expert advice would be needed.

RESOLVED: The office to contact DCC regarding the drainage at Belkane to arrange an assessment of the flooding issue.

b) To consider the installation of a footpath from the main entrance of Belkane Park to the playground, to enable easier access for pushchairs and wheelchairs.

The Deputy Clerk said this was initially raised by the Handymen while doing their weekly checks at the park. It was mentioned that during wet weather, the ground becomes slippery and unsafe with mud which could hinder access. All councillors were in agreement that a footpath is needed for practicality and safety. They also agreed it would be necessary to tidy the entrance area to the park from Belkane Drive.

RESOLVED: The office is to obtain quotes for the installation of a footpath from the main entrance of Belkane Park to the playground.

c) To consider a request from a resident to use the open space at High Moor for occasional archery practice.

The Deputy Clerk explained the residents request for granting access to practice occasional archery at the open space at High Moor. Cllr Clough, Cllr Laws and Cllr Tinley voiced concern for the safety of this. Cllr Tinley stated if an accident occurred while the resident was in practice, the Council may be liable for granting permission. Cllr Clough suggested that safety measures and agreements would have to be put in place, however that may not be viable due to the land being leased.

The councillors asked to pass on their thanks to the resident for asking for permission, however unfortunately permission cannot be granted in this case.

RESOLVED: Permission is not granted for the practice of archery on the open space at High Moor for health and safety reasons.

ENV202 Cemetery

- To consider and decide if any action is required with regards to information received from NEDDC about some recently installed headstones that exceed the permitted height.

This matter was discussed in closed session.

RESOLVED: The Committee agreed with NEDDC that grave memorials should not exceed the permitted height contained within the cemetery rules and will respond accordingly.

ENV203 Items for discussion for a future agenda

- Vehicle lease
- Climate Change Policy/Action Plan
- Goal posts and basketball net at Birchlands
- WI tree at Memorial Gardens
- Summer Planting
- Solar panels for the Community Hub

ENV204 Date of the Next Council Meeting

- 14th February 2024

The meeting closed at 19:58pm.